

CALENDAR

(Information Booklet)

2025-2026



Mrs. Kadambini Sahoo
Principal
Editors

Mr. C.K. Mishra **Mr. A.K. Patra**
Sri Sanjeeb Duduka

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ACCREDITED BY NAAC
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Editorial Note :

This calendar (2025-26) is printed under the authority of **Mrs. Kadambini Sahoo**, Principal, K.B.D.A.V. College, Nirakarpur, Dist-Khordha

The information contained in the calendar is subject to revision. In case of any dispute or controversy relating to this calendar, the decision of the Principal is final.

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PERSONAL MEMORANDA

1. Name : _____
2. Class & Section _____ Honours: _____
3. Roll No. : _____
4. Father's Name : _____
5. Date of Birth : _____
6. Blood Group : _____
7. Council/University Regn. No. : _____
8. Permanent Address 9. Present Address

10. Mobile No. : _____
11. Name of the Proctor : _____
12. Mobile No. of the Proctor : _____
13. Emergency No. : _____
10. Any other Personal Particulars : _____



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Kshetrabasi D.A.V College
Nirakarpur, Dist. Khurda, affiliated to
Utkal University, Orissa as
Accredited at the B level.*

Date : February 02, 2006



[Signature]
Director

- This certification is valid for a period of Five years with effect from February 02, 2006.
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65C* grade, 65-70C** grade, 70-75 B grade, 75-80B* grade, 80-85 B** grade, 85-90 A grade, 90-95 A* grade, 95-100 A** grade (upper limits exclusive)

FROM THE PRINCIPAL'S DESK

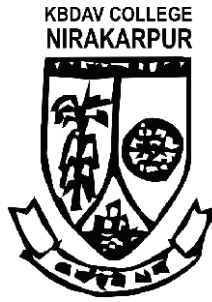
It is my pleasure to convey greetings to all employees and students on the occasion of publication of the College Calendar. College Calendar is indeed a condensation of rules, regulations and information about the college and every body associated with the college must be aware of these. I trust that the student shall abide by the rules and regulation of the college to help in making this institution a prosperous one.

Over the years, this college having Higher Secondary, Graduate and Post Graduate Classes cherishes a vision incorporating the strategies to meet the emerging challenges of the changing scenario in higher education and to serve as a stronghold of Odishan culture and heritage in the years to come.

As regards the vision, this college has the motto to enthuse and elevate students to greater heights of Life, transcending all sorts of parochial limits to higher level of unity and integrity.

With Best Wishes

Mrs. Kadambini Sahoo
PRINCIPAL



THE COLLEGE CREST

The College crest has got three elements such as a GROWING TREE, a CLIPPER and a WHEEL along with the sacred inscription “ कर्म एब धर्म ”

THE GROWING TREE stands for the uninterrupted growth of the intrinsic qualities of the students.

THE CLIPPER gives a clarion call to the students to undertake a voyage into the deep ocean of knowledge with maximum courage and fearlessness.

The Wheel symbolizes a progressive and nationalistic outlook of the students and always wishes a God spirit in their life.

On the whole, the inscription “Karma Eba Dharmam” reminds one and all about their sense of responsibility and devotion to duty round the clock.

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The College at a glance

Name and Address	: Kshetrabasi D.A.V. College Nirakarpur-752 019 PH/FAX-06756-252024 E-mail: principal_kbdav50@yahoo.com Website-www.kbdav.ac.in
Establishment	: 14-07-1959
Affiliation University	: Utkal University, Since 1959
UGC Affiliation	: 2(f) 1966 ,12 (B) 1972
CHSE Affiliation	: 1983
Founder	: Late Kshetrabasi Routray
Total Land	: 35 acres
Location	: 0.5km. from Nirakarpur Railway station on the East Coast Rly. 5 km. from Rameswar Square on NH-16
Programmes of study	: HS,UG & PG (Odia)
Higher Secondary	: Arts, Science and Commerce streams
Under Graduate	: Arts, Science and Commerce streams
Post Graduate	: Master of Arts (Odia)
Career Oriented Course	: Communicative English (UGC funded)
Self financing Course	: PGDCA, DCA, CCA.
Students Strength(Sanctioned)	: +3 (2034), +2(1600), PG (32)
(Actual)	: +3 (2022), +2(1540), PG (32)
Teachers Strength	: 60
Supporting Staff	: 36
Permanent Concurrence	: L.No.RDE-4724/24.03.04
Premanent Affiliation	: L.No.Aff./I 12(P)/64458/2005/22.11.05.
No.of Rooms	: 65
Class Rooms	: 48
Laboratories	: 10
Computer Lab.	: 01
Total No. of books	: 46,000

KSHETRABASI D.A.V. COLLEGE

NIRAKARPUR

A Brief History

Located only half a kilometer away from Nirakarpur Railway Station and five kilometers from Rameswar Chhak on Kolkata-Chennai National Highway, Kshetrabasi D.A. V. College stands beside the New Jagannath Road on a spacious campus spread over about 35 acres of land. The college was established on 14th July, 1959 as a product of unprecedented interest of S.J. Kshetrabasi Routray and efforts of educationist S.J. Ananda Rath and some other enthusiastic people. In July, 14th July, 1959, the Pre-University classes were started and it was recognized as a Degree College in July, 1963 with the introduction of Final B.Sc. classes. Now it is functioning as a full-fledged Degree college with an affiliated strength of 3600 students in +2 and +3 classes in Arts, Science and Commerce faculties with Honours teaching facilities, and also PG course in Odia. The college is affiliated to the C.H.S.E, Orissa and the Utkal University, Vani Vihar, Bhubaneswar.

Established as a Science College, it was the first of its kind among Non-government Colleges of Orissa. In 1966-67 it was named as "Kshetrabasi D.A.V. College" due to its association with the DAV, trust. Initially the College was housed in Kshetrabasi Academy building in Nirakarpur. The present college campus comprises the main building, the staff quarters, the library building, the N.C.C. office, the college hostel, the new U.G.C. building and the college playground. Towards the South-West is the famous hill range of 'CHITRAKUTA' which stands as the mute witness to the gradual development of the college.

The college has achieved the unique distinction of being the oldest among the Non-Government Colleges of Orissa. It has also maintained a commendable position in respect of teaching, learning and discipline due to prodigious contribution of the enterprising principals, staff and the members of Governing Body. The college is distinguished from other institutions in respect of its healthy traditions and glorious culture. The college illuminates the ideals of education and discipline. The members of the staff in all their scholastic activities seek to awaken in the students a sense of awareness of moral and spiritual values of life; so, that they may contribute to the development of body, mind and heart. In 2006, the college has been accredited 'B' by NAAC.

SUCCESSION LIST OF PRESIDENTS OF THE GOVERNING BODY

1. Sri Guru Charan Mohanty
2. Sri Banamali Pattnaik
3. Dr A.N. Khosla (Ex-Governor, Orissa)
4. Dr Radhanath Rath, Ex-Editor, 'The Samaj'
5. Smt. Manorama Mohapatra, Editor, "The Samaj"
6. Sri G.G. Nayak, Ex-Sub-Collector, Khurda
7. Sri D. Senapati, Ex-Sub-Collector, Khurda
8. Sri Prasant Kumar Jagadev,
Ex-Chairman, Zilla Parisad, Khurda
9. Sri D. Senapati, Ex-Sub-Collector, Khurda
10. Sri Niranjan Sahoo, O.A.S.-I, Ex-Sub-Collector, Khurda
11. Ms. Roopa Mishra IAS., Ex-Sub-Collector, Khurda.
12. Sri Premananda Khuntia, OAS-I, Ex-Sub-Collector, Khurda
13. Sri Gangadhar Sahu, OAS-I, Ex-Sub-Collector, Khurda
14. Sri Ashok Kumar Dash, OAS-I, Sub-Collector, Khurda
15. Sri Satya Ranjan Sahoo, OAS-I, Ex-Sub-Collector, Khurda
16. Sri Dharanidhar Nanda, OAS-I, Ex-Sub-Collector, Khurda
17. Sri Saroj Kumar Sahoo, OAS-I, Ex-Sub-Collector, Khurda
18. Sri Santanu Mohanty, OAS-I, Ex-Sub-Collector, Khurda
19. Sri Ashok Kumar Behuria, OAS-I, Sub-Collector, Khurda
20. Sri Gaurav Sibaji Isalwar, IAS, Ex. Sub-Collector, Khurda
21. Sri Debabrata Sahoo, OAS (S), Ex. Sub-Collector, Khurda
22. Sri Dipti Ranjan Sethi, OAS (S), Sub-Collector, Khurda
23. Dr Sri Sanjay Kumar Mohapatra, M.A., PhD.
24. Sri Kisor Kumar Panda, OAS, Sub-Collector, Dist.-Khordha
25. Sri Sankalp Swastik Sahoo, OAS, Sub-Collector, Dist.-
Khordha

SUCCESSION LIST OF SECRETARIES OF THE GOVERNING BODY

1. Sri Janaki Ballav Pattnaik
2. Sri Surajmal Saha
3. Sri Srinibas Panda
4. Sri Madhab Subudhi
5. Sri Mukunda Mishra
6. Sri Rangalal Agarwalla
7. Sri Bhubanananda Ray
8. Sri Purna Chandra Mohapatra
9. Sri Jesti Bhupati Rayudu
10. Maj. Khirod Prasad Mohanty
11. Sri Somanath Dalai
12. Sri Ramakanta Mishra
13. Sri Braja Sundar Mohapatra
14. Sri Govinda Mohapatra
15. Sri Braja Sundar Mohapatra
16. Sri Somanath Dalai
17. Sri Braja Sundar Mohapatra
18. Miss Indumati Mishra
19. Sri Bhaskar Samal.
20. Miss Indumati Mishra
21. Sri Prafulla Chandra Pattnaik
22. Dr. S. Raghavendra Rao
23. Dr. S. Raghavendra Rao
24. Sri Purna Chandra Sinha
25. Dr N C Patra
26. Dr P.C. Dash
27. Dr. Sadasib Moharana
28. Maj. (Dr.) J.K. Dasmohapatra
29. Sri Subash Ch. Mohanty
30. Sri Ashok Balabantaray
31. Dr. Ramachandra Dash
32. Sri Ashok Balabantaray
33. Sri Sarat Kumar Swain
34. Sri Ranajit Kumar Tripathy
35. Dr. Sanjaya Kumar Mahapatra
36. Dr. Mrs. Prativamayee Mitra
37. Mr. Santosh Kumar Panda
38. Mrs. Bratati Mishra
39. Mrs. Kadambini Sahoo

SUCCESSION LIST OF PRINCIPALS

1 Sri Mukunda Mishra, O.E.S (I)	16.06.59 to 04.10.61
2. Sri G. Parthasarathi, O.E.S(I)	05.10.61 to 18.04.64
3. Sri G. Mohapatra, M.Sc.	19.04.64 to 17.04.66
4. Sri B.N Murty, I/C	18.04.66 to 21.11.66
5. Sri Srinibas Panda, O. E.S (I)	22.11.66 to 06.09.72
6. Sri Madhab Subudhi, O.E.S (I)	07.09.72 to 07.10.75
7. Sri Mukunda Mishra, O.E.S (I)	08.10.75 to 10.08.78
8. Sri Rangelal Agarwalla, O.E.S(I)	11.08.78 to 14.06.79
9. Sri Bhubanananda Ray, O.E.S(I)	15.06.79 to 19.06.81
10. Sri Purna Chandra Mohapatra, O.E.S(I)	20.06.81 to 16.10.84
11. Sri Jesti Bhupati Rayudu, O.E.S (I)	17.10.84 to 31.07.88
12. Maj. Khirod Prasad Mohanty, M.A.	01.08.88 to 26.08.91
13. Sri Somanath Dalai, M.Sc. I/C	27.08.91 to 10.09.91
14. Sri Ramakanta Mishra, M.A.	11.09.91 to 05.07.94
15. Sri Braja Sundar Mohapatra, M.A.	06.07.94 to 28.07.94
16. Sri Govinda Mohapatra, M.Sc.	29.07.94 to 31.01.95
17 Sri Braja Sundar Mohapatra, M.A. I/C	01.02.95 to 10.06.95
18. Sri Somanath Dalai, M.Sc. I/C	11 .06.95 to 22.06.95
19. Sri Braja Sundar Mohapatra, M.A., I/C	23.06.95 to 13.08.95
20. Sri Braja Sundar Mohapatra, M.A.	14.08.95 to 31.10.97
21. Miss Indumati Mishra, M.Sc.I/C	01.11.97 to 07.11.97
22. Sri Bhaskar Samal, M.A.	08.11.97 to 30.04.98
23. Miss Indumati Mishra, M.Sc. I/C	01.05.98 to 29.07.98
24. Sri Prafulla Chandra Pattnaik, M.A.	30.07.98 to 31.08.99
25. Dr. S. Raghavendra Rao, M.Sc. Ph.D. I/C	01.09.99 to 20.06.00
26. Dr. S. Raghavendra Rao, M.Sc Ph.D.	21.06.00 to 30.06.04
27. Mrs T.K. Das, M.Sc. I/C	01.07.04 to 02.07.04
28. Sri P.C. Sinha, M.Sc., M. Phil.	02.07.04 to 28.02.06
29. Dr. N.C. Patra, M.Sc., Ph.D. I/C	01.03.06 to 12.06.06
30. Dr. P.C. Dash, M.A., Ph.D.	12.06.06 to 07.05.08
31. Dr. Sadasib Moharana, M.Sc., Ph.D., FZSI	07.05.08 to 30.04.10
32. Sri Sarat Ch. Mishra, M.A., I/C	01.05.10 to 21.06.10
33. Maj. (Dr.) J.K. Dasmohapatra	22.06.10 to 28.02.15
34. Sri Subash Ch. Mohanty, M.A., Ph.D., I/C	01.03.15 to 06.11.15
35. Sri Bira Kishore Mohanty, M.A., I/C	07.11.15 to 10.12.15
36. Sri Ashok Balabantaray, M.Sc., I/C	11.12.15 to 10.09.16
37. Dr. Ramachandra Dash, M.Sc., Ph.D, I/C	10.09.16 to 31.08.18
38. Sri Ashok Balabantaray, M.Sc.	01.09.18 to 31.08.21
39. Sri Sarat Kumar Swain, M.A.	01.09.21 to 31.05.22
40. Sri Ranajit Kumar Tripathy, M.Sc.	01.06.22 to 05.09.22
41. Dr. Sanjaya Kumar Mahapatra, M.A., Ph.D.	05.09.22 to 31.01.23
36. Dr. Mrs. Prativamayee Mitra, M.A., Ph.D.	01.02.23 to 31.07.23
37. Mr. Santosh Kumar Panda, M.Sc., BEd.	01.08.23 to 13.08.23
38. Mrs. Bratati Mishra, M.Sc., M.Phil.	14.08.23 to 30.11.25
9. Mrs. Kadambini Sahoo	01.12.25 continuing

MEMBERS OF THE STAFF

Principal

Mrs. Kadambini Sahoo

Reader in Physics

FACULTY OF ARTS DEPARTMENT OF ECONOMICS

Lecturer & Head

1. Sri Sanjeeb Duduka, M.A

Lecturer

2. Sri Sushant Kumar Singh, M.A, PGDCA

Lecturer

3. Mrs. Prabina Pattanaik, M.A

DEPARTMENT OF EDUCATION

Lecturer

1. Miss Priyadarshini Pujapanda, M.A., BEd.

DEPARTMENT OF ENGLISH

Lecturer & Head

1. Dr. Mrutyunjaya Rath, M.A., Ph.D., PGDTE

Lecturer

2. Dr.(MRS.) Anuja Mishra, M.A., M. Phil., Ph.D.

Lecturer

3. Dr. (Mrs.) Mamatarani Subudhi, M.A., M. Phil., Ph.D

Lecturer

4. Dr. Sarat Kumar Jena, M.A., Ph.D

Lecturer

5. Sri Abhisekh Panda, M.A, PGDCA

DEPARTMENT OF HISTORY

Lecturer & Head

1. Sri Bikash Kumar Dash, M.A., M. Phil.

Lecturer

2. Mrs. Namita Mohanty, M.A.

Lecturer

3. Dr. Kaibalya Charana Pati, M.A., M.Phil., PhD.

Lecturer

4. Miss Rasmita Jena, M.A, M.Phil, PGDCA

DEPARTMENT OF LOGIC

Lecturer

1. Dr. (Lt.) Laxmipriya Chand, M.A., Ph.D

DEPARTMENT OF ODIA

Lecturer (Deputed)

1. Dr. Sangita Jena, M.A., Ph.D.

Lecturer & Head

2. Dr. Pravat Kumar Sahoo, M.A., Ph.D

Lecturer

3. Dr. Sarbeswar Behera, M.A., Ph.D.

Lecturer

4. Dr. Bhaskar Das, M.A., M.Phil., Ph.D.

Lecturer

5. Dr. Mrs. Sasmita Routaray, M.A., M.Phil. PhD, BEd.

Lecturer

6. Dr. Mrs. Damayanti Behera, M.A., M.Phil. PhD

Lecturer

7. Sri Punyadarsan Sahu, M.A., BEd.

Lecturer

8. Sri Pravakar Sethi, M.A.

Lecturer

9. Sri Madhab Majhi, M.A., BEd.

PG. DEPARTMENT OF ODIA

(Guest Faculties)

Reader (Retd.)

1. Dr. Benudhar Das, M.A, M. Phil, Ph.D.

DEPARTMENT OF POLITICAL SCIENCE

- Lecturer & Head 1. Dr. Pravat Kumar Dash M.A.(Pol.Sc.,Pub. Admn.)
LLB, PGDM (XIMB), Ph.D.
- Lecturer 2. Dr. Miss Nafisa Alli, M.A, M.Phil, PhD.
- Lecturer 3. Miss Soubhagya Laxmi Mohanty, M.A.

DEPARTMENT OF SANSKRIT

- Lecturer & Head 1. Mrs. Kamini Rani Nanda Acharya
- Lecturer 2. Miss Sonali Ranasingh, M.A, M.Phil,
- Lecturer 3. Mr. Niranjana Rana, Acharya

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FACULTY OF COMMERCE

- Lecturer & Head 1. Sri Chandan Kumar Mishra, M.Com.,M.Phil.
- Lecturer 2. Sri Ashok Kumar Patra, M. Com.
- Lecturer 3. Sri Sunil Kumar Das, M. Com.
- Lecturer 4. Sri Ganesh Kumar Sahoo, M. Com., PGDCA
- Lecturer 5. Sri Amulya Patra, M. Com.

FACULTY OF SCIENCE

DEPARTMENT OF BOTANY

- Reader & Head 1. Mrs Anjula Tripathy, M.Sc., M.Phil., M.Ed.
- Lecturer 2. Mrs Sonali Pattanaik M.Sc., M.Phil.
- Lecturer 3. Sri Saurava Mohapatra, M.Sc.
- Lecturer 4. Sri Siba Prasad Pidika, M.Sc.
- Lecturer 4. Miss Subhadarshinee Pradhan, M.Sc., PGDCA
- Lab. Asst. 1. Sri Chinmaya Parida, B.Sc, PGDCA, BEd.
- Lab. Asst. 2. Sri Bhagaban Kodamsingh, M.Sc., BEd.

DEPARTMENT OF CHEMISTRY

- Lecturer & Head 1. Dr. Dhananjay Das, M.Sc., Ph.D.
- Lecturer 2. Dr. Laxmidhar Sahoo, M.Sc., Ph.D., B.Ed.
- Lecturer 3. Mr. Sipun Sahoo, M.Sc. PGDCA
- Lecturer 4. Sri Girija Sankar Mahapatra, M.Sc., PGDCA
- Lecturer 5. Miss Monalisha Acharya, M.Sc., PGDCA
- Lecturer 6. Dr. Mrs. Debasmita Kandi, M.Sc., M.Phil., Ph.D.
- Demonstrator 1. Sri Durga Prasad Mishra, M.Sc.
- Lab. Asst. 2. Mrs Jhansirani Jagdev, M.Sc.
- Lab. Asst. 3. Sri Sandeep Mohapatra, B.Sc, PGDCA

DEPARTMENT OF COMPUTER SCIENCE

Lecturer 1. Sri Girija Sankar Dash, MCA

DEPARTMENT OF MATHEMATICS

Lecturer & Head 1. Mrs. Swagatika Das, M.Sc

Lecturer 2. Mr. Soumya Ranjan Swain, M.Sc.

Lecturer 3. Sri Prabin Kumar Nag, M.Sc.

Lecturer 4. Mrs. Priyanka Priyadarshini Ghatuary, M.Sc., BEd.

DEPARTMENT OF PHYSICS

Reader & Head 1. Sri Manas Ranjan Nayak, M.Sc., M.Phil.

Lecturer 2. Rashmi Ranjan Sahoo, M.Sc.

Lecturer 3. Chinmaya Lenka, M.Sc.

Demonstrator 1. Sri Hara Prasanna Tripathy, M.Sc.

Demonstrator 2. Sri Manas Ranjan Mohanty, B.Sc.

DEPARTMENT OF ZOOLOGY

Lecturer 1. Priyanka Das, M.Sc.

Lecturer 2. Gyanada Sankar Mohapatra, M.Sc.

Lab. Asst. 1. Mrs. Nibedita Rautaray, M.Sc.

PHYSICAL EDUCATION

1. Sri Manoj Kumar Barik, B.A., B.P. Ed. PET

LIBRARY

1. Sri Sanjaya Kumar Behera, M.Lib.Sc., PGDCA Asst. Librarian

DATA ENTRY OPERATOR (D.E.O.)

1. Sri Soumya Ranjan Moharana, B.A., PGDCA

2. Sri Santosh Kumar Sahoo, B. Com., PGDCA

NON-TEACHING STAFF

- | | |
|-------------------------------------|----------------|
| 1. Sri Bhairab Chandra Baliyarsingh | Head Clerk I/C |
|-------------------------------------|----------------|

MINISTERIAL STAFF

- | | |
|--|-------------|
| 1. Sri Bipin Bihari Samantaray | Jr. Clerk |
| 2. Sri Hemanta Kumar Sathua, B.A. | Jr. Clerk |
| 3. Sri Debendra Kumar Dash, B.A . | Jr. Clerk |
| 4. Sri Bhabanidutta Chhotray, B.Sc.(Hons.) PGDCA | Jr. Clerk |
| 5. Sri Subash Chadra Dash, B.A. | Lab. Attnd. |
| 6. Sri Bhagirathi Pradhan, I.A. | Lab. Attnd. |
| 7. Sri Bhabani Shankar Mishra, B.A. | Lab. Attnd. |
| 8. Sri Pradipta Kumar Barik | Lab. Attnd. |
| 9. Sri Niranjan Das | Lab. Attnd. |
| 10. Sri Sangram Paltasingh | Lab. Attnd. |
| 11. Sri Manas Kumar Routray | Lab. Attnd. |
| 12. Sri Prafulla Kumar Pattnaik | Lab. Attnd. |
| 13. Sri Trinath Routray | Lib. Attnd. |

CLASS-IV STAFF

- | | |
|------------------------------|-------------------|
| 1. Sri Dasarathi Pradhan | Peon |
| 2. Sri Sushanta Kumar Mishra | Lib.bearer |
| 3. Sri Makarketan Sahoo | Book Binder |
| 4. Smt. Kanakalata Dash | Peon |
| 5. Sri Daitari Jena | Peon |
| 6. Sri Purusottam Das | Peon |
| 7. Sri Prakash Kumar. Mishra | Watchman |
| 8. Sri Bikrama Barik | Watchman |
| 9. Sri Arun Kumar Kar | Peon |
| 10. Mrs. Nirupama Naik | Sweeper |
| 11. Sri Gopal Barik | Watchman |
| 12. Sri Sudhir Kumar Nayak | Watchman cum Peon |

KBDAV COLLEGE, NIRAKARPUR, DIST-KHORDHA

ASSIGNMENTS OF CO-CURRICULAR ACTIVITIES FOR THE SESSION 2025-26

1	+2 Officer In-Charge	Mrs.Anjula Tripathy
	Administrative Bursar-I	Dr.Dhananjay Das
2	Administrative Bursar-II	Dr. Mrutyunjaya Rath
	Administrative Bursar-III	Sri Sunil Kumar Das
3	Academic Bursars	Dr.Pravat Kumar Sahoo Miss Monalisa Acharya Sri Amulya Patra Sri Abhisek Panda Miss Sonali Ranasingh
4	Secretary Staff Council	Mrs.Anjula Tripathy
5	Account Bursar-I	Sri Manas Ranjan Nayak
	Account Bursar-II	Sri Saumya Ranjan Swain
6	Co-ordinator IDP Dy. Co-ordinator IDP Associate	Dr. Pravat Kumar Dash Sri Saurava Mohapatra Sri Saumya Ranjan Moharana
7	IQAC(Internal Quality Assurance Cell)	President Governing Body Mrs.Kadambini Sahoo , Principal
	Members	Dr.Pravat Kumar Dash Sri Sunil Kumar Das Sri Siba Prasad Pidika Sri Ganesh Kumar Sahoo Sri Amulya Patra Miss Monalisa Acharya Miss Rasmita Jena
8	e-Admission (A) +2 e-admission (Prof. I/C)	Mrs.Namita Mohanty
	Desk Help	Dr. Kaibalya Charan Pati
	Validation	Sri.Sipun Sahoo Miss Sonali Ranasingh Sri Abhisek Panda Sri.Amulya Patra Sri.Hemanta Kumar Sathua
9	e-Admission (B) +3 e-admission (Prof. I/C)	Dr.Mrs.Mamata Rani Subudhi
	Desk Help	Dr.Mrutyunjaya Rath
	Validation	Mrs.Swagatika Das Mrs.Kamini Rani Nanda Sri Sanjeeb Duduka Miss Monalisa Acharya Sri Haraprasanna Tripathy Sri Manas Ranjan Mohanty Sri Bipin Bihari Samantaray
10	e-Admission P.G. (Odia) (Prof. I/C) /	Dr.Sarbeswar Behera Dr.Damayanti Behera
11	UDISE+	Dr.(Mrs.) Supriya Prusty Sri Durgaprasad Mishra

12	Prof. I/C Library Associates	Mrs.Sonali Pattanaik Miss Soubhagyalaxmi Mohanty Miss Monalisha Acharya Sri Girija Sankar Dash
13	Prof. I/C Time Table	Sri Ashok Kumar Patra
14	Prof. I/C Bio-Metrics	Sri Soumya Ranjan Swain Sri Girija Sankar Dash
15	Prof. I/C Scholarship SC/ST/Postmatric/others Associates	Dr. Laxmidhar Sahoo Sri Sanjeeb Duduka Sri Haraprasanna Tripathy Sri Debendra Kumar Dash
16	Career Counseling	Dr.(Mrs.) Mamata Rani Subudhi Sri Sarat Kumar Jena Miss Rashmita Jena Miss Soubhagyalaxmi Mohanty
17	Prof. I/C Electricity Gen Set Associates	Dr.Pravat Kumar Sahoo Sri Manoj Kumar Barik Sri Makar Ketan Sahoo
18	Prof. I/C water supply Associates	Dr.Laxmidhar Sahoo Sri Prabin Kumar Nag Sri Makar Ketan Sahoo
19	Prof. I/C Furniture Associates	Sri Bikash Kumar Dash Sri Saurava Mahapatra Sri Abhisek Panda Sri Bhairab Chandra Baliyarsingh Sri Bhabanidutta Chhotaray
20	Planning & Budget Committee	+ 2 Officer Administrative Bursars Co-ordinator IDP Accounts Bursars Prof I/C NAAC Prof I/C Examination Vice President Students Union Prof I/C Library Head Clerk
21	Maintenance of CCTV, Xerox Machine, Computers, Invertors Accessorizes, Prof I/C Associates	Sri Girija Sankar Dash Sri Saumya Ranjan Moharana Sri Bhabanidutta Chhotray Sri Santosh Kumar Sahoo
22	Purchase Committee	+ 2 Officer Administrative Bursars Accounts Bursars Co-ordinator IDP Dy. Co-ordinator IDP Head Clerk
23	Prof. I/C Students Grievances & Disciplinary Committee	Mrs. Anjula Tripathy Administrative Bursars Accounts Bursars Academic Bursars

		Vice President Students Union
24	Prof. I/C. Anti ragging Cell	Sri Saurava Mahapatra Dr.Laxmidhar Sahoo Mrs. Swagatika Das Miss Rasmita Jena Sri Manas Ranjan Mohanty
25	Prof. I/C. Sexual Harassment Redressal Cell Associates	Dr.(Mrs.) Mamatarani Subudhi Dr.(Mrs.) Supriya Prusty Mrs Debasmita Kandi Miss Sonali Ranasingh
26	Editorial Board College Magazine Associates	Sri Chandan Kumar Mishra Dr. Mrutyunjaya Rath Sri Sarbeswar Behera Miss Sonali Ransingh Sri Punyadarshan Sahoo
27	Prof. I/C Examination Associates	Sri Saurava Mahapatra Dr.Sarbesswar Behera Dr.(Mrs.)Sasmita Routaray Dr.(Mrs).Debsmita Kandi Mr.Bhagaban Kodamsingh
28	Prof. I/C. NAAC Associates	Dr.Pravat Kumar Dash Sri Sunil Kumar Das Dr. Kaibalya Charan Pati Sri Ganesh Kumar Sahoo Sri Amulya Patra Miss Sonali Ranasingh Sri Girija Sankar Dash
29	Prof. I/C. U.G.C	Sri Saurava Mahapatra Sri Sunil Kumar Das Sri Siba Prasad Pidika
30	Prof. I/C. College Land	Dr. Mrutyunjaya Rath Sri Haraprasanna Tripathy Sri Manas Ranjan Mohanty Sri Bipin Bihari Samantaray
31	Prof. I/C. Income Tax Associates	Sri Ganesh Kumar Sahoo Sri Prabin Nag
32	Prof. I/C e-Pension	Administrative Bursars Sri Bhairab Chandra Baliyarsingh Sri Saumya Ranjan Moharana Sri Bhabanidutta Chhotaray
33	Prof. I/C. E.P.F.	Dr. Dhananjay Das Sri Girija Sankar Dash Sri Saumya Ranjan Moharana
34	Prof. I/C. College Garden Associates	Mrs. Sonali Pattanaik Sri Siba Prasad Pidika Miss Rasmita Jena Sri Girija Sankar Mahapatra

35	R.T.I & P.I.O. APIO	Sri Bikash Kumar Dash Dr.Mrs.Anuja Mishra Dr.(Mrs.) Supriya Prusty
36	Prof. I/C. Cycle Stand	Sri Bikash Kumar Dash Sri Girija Sankar Mahapatra
37	Prof. I/C. Staff Common Room	Dr. (Mrs.) Supriya Prusty Dr.Mrs.Mamata Rani Subudhi Mrs.Kamini Rani Nanda
38	NSS Programme Officer (+3 Boys/ Girls) (+2 Boys/ Girls)	Sri Sanjeeb Duduka Sri Girija Sankar Mahapatra Sri Bipin Bihari Samantaray Dr.Kaibalya Charan Pati Miss Soubhagyalaxmi Mohanty Sri Hemata Kumar Sathua
39	Self Defence for Girls (+3) (+2)	Miss Monalisa Acharya Sri Sandeep Mahapatra Mrs.Sonali Pattanaik Sri Bhabanidutta Chhotray
40	Prof. I/C. Youth Red Cross	Sri Abhisek Panda Miss Sonali Ranasingh
41	Editorial Board College Calendar Associates	Sri Chandan Kumar Mishra Sri Ashok Kumar Patra Sri Sanjeeb Duduka
42	College Commemoration Associates	Dr.(Mrs.) Anuja Mishra Miss Nafisa Alli Dr.Damayanti Behera Sri Girija Sankar Mahapatra Miss Soubhagyalaxmi Mohanty Sri Prabin Nag Sri Haraprasanna Tripathy Sri Bhairab Chandra Baliyarsingh
43	Prof. I/C. Prospectus Committee	All HODs, Administrative Bursars Accounts Bursars, Academic Bursars Prof I/C Library Prof I/C Time Table
44	Prof. I/C. Construction & Repair Committee Associates	Sri Saurava Mahapatra Administrative Bursars Accounts Bursars Sri Haraprasanna Tripathy Head Clerk Sri Subash Chandra Dash

45	Construction Supervision Committee	Dr.Laxmidhar Sahoo Dr.(Mrs) Supriya Prusty Sri Manas Ranjan Mohanty Sri Bhagaban Kodamsingh Sri Pradipta Barik Sri Duryodhan Mahapatra Sri Sangram Palatasingh Sri Niranjan Das
46	Students Union & Cultural Association Associates	Sri Bikash Kumar Dash Dr.(Mrs.) Anuja Mishra Sri Saurava Mahapatra Dr.Laxmidhar Sahoo Sri Haraprasanna Tripathy Sri Manas Ranjan Mohanty Sri Durga Prasad Mishra
47	Dramatic Association Vice President Associates	Sri Chandan Kumar Mishra Miss Rasmita Jena Sri Punyadarshan Sahoo Sri Madhab Majhi Sri Bhagaban Kodamsingh
48	Athletic Association Vice President Associates	Sri Siba Prasad Pidika Sri Girija Sankar Mahapatra Sri Sipun Sahoo Miss Rasmita Jena Miss Subhadarshinee Pradhan Sri Haraprasanna Tripathy Sri Manoj Kumar Barik (PET)
49	Day Scholars Association Vice President Associates	Sri Girija Sankar Mahapatra Sri Prabin Nag Miss Sonali Ranasingh Sri Santosh Kumar Sahoo
50	S.S.G. / S.A.F Free Studentship Vice President	Mrs. Swagatika Das Miss Soubhagyalaxmi Mohanty Sri Bipin Bihari Samantaray Sri Hemanta Kumar Sathua Sri Bhabani Sankar Mishra
51	Science Society Vice President Associates	Mrs.Swagatika Das Sri Sipun Sahoo Sri Haraprasanna Tripathy
52	Commerce Society Vice President Associate	Sri Chandan Kumar Mishra Sri Ashok Kumar Patra Sri Sunil Kumar Das Sri Ganesh Kumar Sahoo Sri Amulya Patra
53	Odia Sahitya Samaj Vice President	Dr.Pravat Kumar Sahoo Dr.Sarbeswar Behera Sri Bhaskar Das Dr. Mrs.Sasmita Routaray Dr.Mrs.Damayanti Behera

54	Students Common Room Vice President BCR Associate	Sri Saurava Mahaptra Dr. Sarbeswar Behera Sri Manas Ranjan Mohanty
	Vice President GCR Associate	Dr.Mrs.Supriya Prusty Mrs.Kamini Rani Nanda Mrs. Swagatika Das
55	Prof. I/C Abstract of Attendance Arts	Mrs. Kaminirani Nanda Dr. Nafisa Alli Miss Sonali Ranasingh
	Science	Mrs.Sonali Pattanaik Mrs. Jhansirani Jagadev Sri Chinmaya Parida
	Commerce	Sri Ganesh Kumar Sahoo Sri Amulya Patra Miss Monalisha Acharya
56	Prof.I/C Tabulation +2 Arts (a) +2 Arts (1 st Year) (b) +2 Arts (2 nd Year) +2 Science (a) +2 Science (1 st Year) (b) +2 Science (2 nd Year) +2 Commerce (a) +2 Commerce (1 st Year) (b) +2 Commerce (2 nd Year)	Dr.(Mrs.) Supriya Prusty Mrs. Jhansirani Jagadev Miss Soubhagyalaxmi Mohanty Miss Priyadarshini Pujapanda Sri Laxmidhar Sahoo Sri Chinmaya Parida Sri Prabin Kumar Nag Mrs.Nibedita Routaray Sri Amulya Patra Lt.Laxmipriya Chand Sri Ganesh Kumar Sahoo Mrs.Priyanka Priyadarshini Ghatuary
57	Prof. I/C G.B Affairs	+2 officer Administrative Bursars Head Clerk
58	Prof. I/C Affiliation, Concurrence and recognition	Dr.Sarbeswar Behera Sri Manas Ranjan Mohanty Sri Bhairab Chandra Baliarsingh Sri Bhabanidutta Chhotaray
59	Prof. I/C e-Space and Correspondence Associates	Sri Girija Sankar Dash Sri Saumya Ranjan Moharana Sri Santosh Kumar Sahoo
60	Prof. I/C College Canteen Associates	Dr.(Mrs.) Supriya Prusty Dr.Kaibalya Charan Pati Sri Bhabanidutta Chhotray

61	Prof. I/C Cleanliness of College Campus & Sanitation Associates		Dr. Sarbeswar Behera Mrs.Kamini Rani Nanda Sri Abhisek Panda Sri Haraprasanna Tripathy Sri Bipin Bihari Samantaray Sri Debendra Kumar Dash
62	Scout and Guide		Miss Rasmita Jena Sri Haraprasanna Tripathy
63	Prof. I/C Campus Discipline	GR-1	Dr. Mrutyunjaya Rath Sri Bikash Kumar Dash Mrs.Kamini Rani Nanda Dr.(Mrs.) Supriya Prusty Sri Sarat Kumar Jena Mrs. Priyanka Priyadarshini Ghatuary Sri Debendra Kumar Dash
64	Prof. I/C Campus Discipline	GR-2	Dr.Pravat Kumar Dash Sri Saurava Mahapatra Mrs.Swagtika Das Mrs.Namita Mohanty Sri Manas Ranjan Mohanty Mrs.Jhansirani Jagadev
65	Coordinator Online Classes (NEET/JEE)	Arts Science Com	Sri Prabin Kumar Nag Sri Girija Sankar Dash
66	Proctorial Committee		Mrs.Anjula Tripathy Dr.Laxmidhar Sahoo Sri Sipun Sahoo Sri Girija Sankar Dash
67	Prof. I/C Alumni Association		Dr. Mrutyunjaya Rath Dr.Kaibalya Charan Pati Sri Haraprasanna Tripathy
68	Prof. I/C Extramural Activities		Dr.Pravat Kumar Dash Dr.Kaibalya Charan Pati
69	Prof. I/C Teachers & Students Feedback		Prof I/C UGC Affairs/NAAC Administrative Bursars Sri Girija Sankar Dash Sri Saumya Ranjan Moharana Sri Santosh Kumar Sahoo
70	Internal Audit Cell		Sri Chandan Kumar Mishra Sri Ashok Kumar Patra Sri Ganesh Kumar Sahoo Head Clerk
71	Estate Committee –Estate Officer Associates		Dr. Pravat Kumar Dash Dr. Mrutyunjaya Rath Sri Saurava Mahapatra Sri Manas Ranjan Mohanty Sri Bipin Bihari Samantaray Sri Hemanta Kumar Sathua

72	Prof.I/C Seminar	Mrs.Anjula Tripathy Dr.Kaibalya Charan Pati Sri Abhisek Panda Miss Sonali Ranasingh
73	NCC (Girls Wing)	Lt. Laxmipriya Chand
74	NCC (Boys Wing)	Dr.Kaibalya Charan Pati Sri Sandeep Mahapatra
75	Prof. I/C HIMS	Sri Ashok Patra Sri Sunil Kumar Dash Sri Saumya Ranjan Moharana Sri Santosh Kumar Sahoo
76	Prof.I/C Legal Cell	Sri Laxmidhar Sahoo Sri Siba Prasad Pidika Sri Sipun Sahoo Sri Haraprasanna Tripathy
77	Prof. I/C Equal Opportunity Cell	Dr.(Mrs) Mamata Rani Subudhi Dr.(Miss) Nafisa Alli Sri Chinmaya Parida
78	Prof. I/C. Intellectual Property Right	Dr. (Mrs) Anuja Mishra Dr.Kaibalya Charan Pati Miss Subhadarshinee Pradhan
79	Prof. I/C. Ethics Committee	Dr.(Mrs.) Supriya Prusty Mrs. Sonali Pattanaik Lt. Laxmipriya Chand
80	Prof.I/C. Compliance Cell	Sri Siba Prasad Pidika Miss Soubhgyalaxmi Mohanty
81	Prof.I/C. Research Committee Cell	Dr.Pravat Kumar Dash Dr. (Miss) Nafisa Alli Dr. Kaibalya Charan Pati Dr.Mrs.Debasmita Kandi Sri Ganesh Kumar Sahoo Sri Girija Sankar Mahapatra
82	Prof. I/C Incubation Centre	Mrs.Swagatika Das Sri Siba Prasad Pidika Sri Sipun Sahoo
83	Prof. I/C. Feed Back Committee	Miss Soubhagyalaxmi Mohanty Sri Prabin Nag Sri Chinmaya Parida Sri Punyadarshan Sahoo Lt.Laxmipriya Chand Miss Priyadarshini Pujapanda Sri Santosh Kumar Sahoo
84	Prof.I/C. Social Media Committee	Dr.Mrutyunjaya Rath Sri Soumya Ranjan Swain Miss Monalisa Acharya Sri Sandeep Mahapatra
85	Prof. I/C. Entrepreneur Cell	Sri Sunil Kumar Das Sri Ganesh Kumar Sahoo Sri Amulya Patra Sri Prabin Nag
86	Prof. I/C Internal Complaints Committee	Mrs.Anjula Tripathy Dr.(Mrs.) Supriya Prusty Dr.(Mrs.) Mamata Rani Subudhi

			Sri Bipin Bihari Samantaray Sri Debendra Kumar Dash
87	Prof. I/C IT Lab		Sri Girija Sankar Dash Sri Saumya Ranjan Moharana
88	Prof. I/C Language Lab		HOD. English Sri Abhisek Panda Sri Santosh Kumar Sahoo
89	Prof. I/C Website		Dr. Kaibalya Charan Pati Sri Girija Sankar Dash Sri Saumya Ranjan Moharana
90	Question Bank Cell		Dr.Mrs. Sasmita Rautaray Sri Amulya Patra Sri Sanjaya Kumar Behera

Principal
K.B.D.A.V. COLLEGE, NIRAKARPUR

N.B:

1. The list of members of staff is strictly not according to seniority
2. Members of the staff are requested to handover and takeover the charges from their counter parts immediately.

Copy to: SCR/All Dept./Lib. Sec./ Exam. Sec./Adm. Sec./ Estb. Sec./H.C./ Principals File/OC.

ADMISSION AND EXAMINATION

Rules for Admission and Examination for +2 Classes:

The College offers teaching facilities in Arts, Science and Commerce streams at +2 level, which are of two years duration and affiliated to Council of Higher Secondary Education(CHSE),Odisha.

Seat Strength:

(i) Arts	320 Seats
(ii) Commerce	160 Seats
(iii) Science	320 Seats

ADMISSION (Higher Secondary Classes)

Criteria of Admission:

A student who has passed High School Certificate Examination conducted by Board of Secondary Education(BSE), Orissa or any examination recognized by the BSE, Orissa is eligible to take admission.

e-admission:

Department of Higher Education (DHE), Government of Orissa, has introduced e-admission process for admission into +2 Classes (Arts, Science, Commerce) in this college from the session 2010-11. This admission process is economical, efficient, hasslefree and transparent for the students and their parents. Details of e-admission process is available with the college admission section and from the website www.dheorissa.in

ENVIRONMENTAL EDUCATION (EE)

Notes: The EE subject will be assessed at the college level for 100 marks (70 marks for theory and 30 marks for project work) at the end of 1st year of +2 course and the grades (A,B,C or D in order of merit) are to be awarded by the college and the same shall be recorded in the body of the pass certificate given by the Council subsequently. The grade secured in the Environmental Education will not affect the result of the candidate.

Marks	Grade
above 70%	Gr-A+
above 60%	Gr-A
above 50%	Gr-B
above 35%	Gr-C
Below 35%	Gr-D

3. A. **Subjects of Examination for Arts stream (Total Seats: 320)**

Elective Subjects

Out of the following seven subjects, a student shall have to choose only four elective subjects each carrying a maximum of 200 marks - i.e. 100 marks for 1st year and 100 marks for 2nd year.

1. Political Science (Seats-320)
2. History (Seats-320)
3. Logic (Seats-64)
4. Sociology (Seats-64)
5. Economics (Seats-320)
6. Education (Seats-64)
7. Oriya (Seats-320) Or Sanskrit (Seats-128)

B. **Subjects of Examination for Science stream (Total Seats: 320)**

Elective Subjects

Each elective subject carrying a maximum of 200 marks - i.e. 100 marks for 1st year and 100 marks for 2nd year.

- | | |
|--------------|-------------|
| 1. Physics | 3. Elective |
| 2. Chemistry | 4. Elective |

Two subjects from Group 'A' or Group 'B' can be chosen as third and fourth elective subjects

Group-A

3. Mathematics
4. Biology/Electronics/
Computer Science/
Information Technology

Group-B

3. Biology
4. Mathematics/Bio-Technology/
Computer Science/
Information Technology

C. **Subjects of Examination for Commerce Stream (Total Seats :160)**

Each elective subject carrying a maximum of 200 marks - i.e. 100 marks for 1st year and 100 marks for 2nd year.

1. Accountancy
2. Business Studies & Management
3. Business Mathematics & Statistics
4. Banking & Insurance (1st Year)
Cost Accounting (2nd Year)

EXAMINATION

1. There shall be one Terminal and one Annual Examination for the students of first year of plus two stream. Similarly there shall be one Pretest and one Test Examination for plus two second year students.

2. A student can appear the Annual Higher Secondary Education (C.H.S.E) Examination if he/she is sent up by the college authority.
3. The date for the C.H.S.E Examination has been fixed by the statute of the council. It is generally held in the first week of march every year.
4. CHSE sends the list of eligible candidates to appear in the instant examination after the publication of results. The date for filling up forms and the date of instant examination is intimated to the college by CHSE.

Pass marks and Division

- a. 30% marks in each subject in which there is no practical examination.
- b. In a subject which has practical examination a student is required to secure 30% marks in theory and 40% in Practical paper.
- c. A student is to secure 35% marks in aggregate in order to pass in +2 Arts or Commerce or Science.
- d. A student has to secure 50% marks in order to get second division and 60% marks for first division.

RULES FOR ADMISSION AND EXAMINATION FOR +3 CLASSES (Degree Classes)

The college offers teaching facilities in Arts, Science and Commerce for the award of Bachelor's Degree under Utkal university. Bachelor's Degree course spread over three academic years.

1. e-admission:

Department of Higher Education (DHE), Government of Odisha, has introduced e-admission process for admission into +3 Classes in Arts, Science, Commerce streams in this college. This admission process is economical, efficient, hasslefree and transparent for the students and their parents. Details of e-admission process is available with the college admission section and from the website **www.dheorissa.in**

HONOURS ADMISSION

Students are selected with Honours subjects according to their choice through the DHE selection procedures for e-admission. As per DHE guidelines the students are admitted with honours into different classes.

Seat Strength in Honours Subjects

i. **+3 Arts:Total strength-288**

1. English	32 Seats
2. Oriya	64 Seats
3. Political Science	64 Seats
4. Economics	40 Seats
5. History	56 Seats
6. Sanskrit	32 Seats

ii. **+3 Science:Total strength-224**

(a) Physical Science (160 seats)	1. Physics	52 Seats
	2. Chemistry	52 Seats
	3. Mathematics	56 Seats
(b) Life Sciences (64 Seats)	1. Botany	32 Seats
	2. Zoology	32 Seats

iii. **+3 Commerce:Total strength-144 Seats**

2. Criteria of Admission:

- 2.1 Any student who has passed the Higher Secondary Examination of C.H.S.E , Orissa or any other qualifying examination recognized by the Academic Council of C.H.S.E. Odisha equivalent thereto, may be admitted to the 1st year of this course provided that a student shall not be admitted to Degree Course in science unless he/she has passed the qualifying examination in science.
- 2.2 Student shall ordinarily be admitted into the 1st year of the course as per e-admission guidelines issued by DHE Odisha after date of publication of results of the Annual higher Secondary Examination of the CHSE Odisha or any equivalent examinations recognised by CHSE/Government of Odisha.
- 2.3 Candidates who for some valid reasons, are unable to take admission within the prescribed date under regulation 2.2 above, may however be admitted as per govenment notification and guidelines issued by DHE, Odisha.
- 2.4 Candidates who have taken late admission,shall have the percentage of lecturers counted from the date of such admission.
- 2.5 Candidates passing the instant higher Secondary Examination of the Council of Higher Secondary Education, Odisha may be admitted into the college as per e-admission guidelines and DHE notification.

- 2.6 Admission to the Second and Third year class shall be completed within two weeks of the reopening of the college without waiting of the publication of results of the first and second university examinations respectively. Student who could not appear the university examination due to shortage of attendance, shall not be allowed to take readmission.
- 2.7 Not withstanding anything contained in the preceeding regulations, where the syndicate of the university, permits increase of seats in a class or gives fresh affiliation to any new subject in the college, the date of issue of such order shall be revised as the date of publication or results of the Council of Higher Secondary Education, Odisha for the purpose of admission thereto.

3. Change of Subject (s)

A candidate who has been admitted into the college with particular subject(s) or combination of subjects into the first year may be allowed change of subject(s) or combination of subjects by the Principal as per prescribed provisions of the DHE Odisha.

RULES FOR ADMISSION AND EXAMINATION FOR PG CLASSES

M.A. in Odia: Total seats-16

Post Graduate teaching facilities in Odia Subject is available through the P.G. Department of Odia in the college. The P.G. (Odia) course is recognised by Government of Odisha and affiliated to Utkal University. The rules, regulations and curricula for PG teaching of Utkal University are strictly followed in teaching and examinations of the course.

The M.A. (Odia) class is continuing in the college since academic session 2008-09 and 11 batches of students have been successfully passed out from the college.

Criteria of Admission and Examination

Department of Higher Education (DHE), Government of Odisha, has introduced e-admission process for admission into PG Courses in the State. The Government of Odisha sponsors students to be admitted into M.A. (Odia) class after conducting a Joint P.G. Entrance Examination and carrying out online counselling. Only the Sponsored students are admitted into the M.A. in Odia class. Detail information is available in the website www.dheorissa.in

**Structure for Under Graduate Programme
(B.A./B.Com/B.Sc.) Under Utkal University, Bhubaneswar**

**Model Regulation for Under Graduate Programmes with
Multiple Entry and Exit Option (NEP System)**

1. Title and Commencement:

- a) These regulations shall be called “Curriculum and Credit Framework for under graduate programme”. The framework facilitates a restructured degree programme with multiple entry and exit option for single major, double major and with or without major option. It promotes Multi/Interdisciplinary choices subjects and disciplines. It inspires to meet the 21st century requirements of quality of Higher Education and needs of India to be a developed country. Its objective is to build well rounded creative individuals and citizens. This is meant for 3/4 years Undergraduate Degree Programmes covering all disciplines of the State Public Universities, coming under the Higher Education Department, Government of Odisha. It aims to coverage multiple disciplines such as Science, Arts, Humanities and Business Studies etc.

2. Definitions of Components:

- a) Academic Year: Two consecutive (one odd + subsequent even one) semesters constitute one academic year.
- b) Choice Based Credit System (CBCS): The CBCS allows students to choose courses from a range of options, and earn credits for the courses they complete. It is designed to provide flexibility and enable students to pursue their interests and strengths. The students select courses from the prescribed courses i.e., Core, Multidisciplinary, Ability Enhancement Course (AEC), Skill Enhancement Course (SEC), Value Added Course (VAC), Summer Internship and Research Project/ Dissertation etc.
- e) Core is the subject of main focus, may be under Core-I, Core-II and Core-III (Major/Minor stream). Major or Honours will be awarded provided the students acquires 92 credits from a single subject under core-I in the 4 yr. Program.
- f) Course: Usually refers to 'paper', which is component of a programme.
- g) Requirements: The requirement for awarding a degree/diploma/Certificate is prescribed in terms of number of credits to be earned as per Table No. I,II,III,IV,V,VI,VII.
- h) Credit: A unit by which the course work is measured. One credit is equivalent to one hour of lecture or tutorials or two hours of

practical work/field work per week in a semester. One Credit will be generally equivalent to 15 hours of instructions. (*)

Credit for different Classes			
Credit	Theory	Tutorial	Practical/Field work
1	1 Hour	1 Hour	2 Hours

- i) Credit Point: It is the product of grade point and number of credits for a course.
- j) Discipline/Faculty: A group of related subjects i.e., Faculty (Science/Arts/Commerce etc.)
- k) Grade Point: It is a numerical weight allotted to each letter grade on a 7 -point scale.
- l) HEIs: It refers to "Higher Educational Institutions' (Colleges/Universities).
- o) Programme: It is a study in a discipline leading to award of a degree, diploma or certificate.
- p) Semester: Each semester comprises of 90 working days and an academic year is divided into two semesters. The odd semester may be generally scheduled from July to December and even semester from January to June.

3. Eligibility for Admission into UG 1st year Degree:

- 3.1. Student who has Passed Higher Secondary (Class-XII) Examination conducted by CHSE Odisha, Senior Secondary (CBSE/ICSE) or any other equivalent course from any Board/Council established by the Govt. of India or any other state Government or any such course recognized by Higher Education Department, Skill Development & Technical Education Department or any other Dept. of Govt. of Odisha shall be eligible for admission into a first year UG programme satisfying "Curriculum and Credit Framework for undergraduate programmes", published by UGC on 12th December 2022. Those who have completed diploma course SCTEVT (State Council for Teacher Education and Vocational Training) Govt. of Odisha after completion of BSE, Odsiha are also eligible for admission to degree program.
- 3.2. Transfer from one HEI to another beyond the admission period shall be allowed by the affiliating Universities, even for

Autonomous College. Transfer shall be subject to the following conditions: -

- HEI must not exceed the sanctioned strength of seat
- Availability of same combination of subjects in both the HEIs
- Attendance shall be combined in case one semester is pursued in two colleges. Further, the University may allow migration from one university to another university on transfer of credit.

4. Counselling of Students:

- 4.1. After admission in to 1st Year Degree Programme, students have to be properly counselled by the authorities of the Institutions by organizing induction programmes. Similarly, during beginning of the 3rd Semester and end of the 4th Semester, the students have to be properly counselled about the choice of subjects, skill development courses etc. and during admission into VII semester regarding research project.
- 4.2 All HEIs are required to upload the subjects available in their respective institutions with sanctioned strength on their websites.
- 4.3. 'Course Counselling Cell' has to be created in each HEI to provide proper information to students for admission on the available subjects in their respective institutions under U.G. programme.
- 4.4 A state level central counseling cell under SAMS shall be created to advise and regulate the college counseling cells for smooth functioning of the system.

5. Process of Admission:

- 5.1. The admission shall be made on merit on the basis of criteria to be notified by the University/Govt. of Odisha, keeping in view the guidelines/norms issued by the UGC/ concerned statutory bodies and taking into account the Reservation Policy issued by the Govt. of Odisha from time to time.
- 5.2. All admission are into three year degree program only continuance to 4th year subject to clause 8.
- 5.3. Choice of core course during the admission in to 1st Degree Programme will determine the discipline of his/her studies and will be registered under the said discipline. For example, a student choosing Physics as 1st core during time of admission will be registered under science discipline. In case a particular core belongs to more than one discipline, the entry into the discipline will be on the basis of his second core subject. For example, a student is free to choose subjects from any faculty/discipline under

Core-I, II and III. In other words, Core-I can be science stream while core- II can be Arts and Core-III can be from Commerce. This facilities is subject to the ability of the college to provide flexibility.

6. Registration of HEIs/Students:

- 6.1. All HEIs must be registered in National Academic Depository (NAD) and upload required information from time to time.
- 6.2. Registration of students: All the students admitted into UG 1st semester be compulsorily registered to the universities through their respective institutions and also register for 1st Semester examination by depositing the required examination fees during the time of admission.
- 6.3. Students Registration with ABC: It is mandatory for all the students to registrar themselves with Academic Bank of credit and upload all required information.
- 6.4. The university and college shall facilitate ABC registration of the students centrally at the institution level.
- 6.5 During the beginning of the second semester, the students have to register for 2nd semester examination by depositing the required fees. However, for 2nd, 3rd and 4th year i.e., readmission into 3rd, 5th and 7th semester the students have to register for Term- end exam of both odd and even semesters by depositing required fees. Admission to examination will be subject to attendance, appearance of sessional and mid-semester examinations.
- 6.6 The HEI during the registration for final semester examination will collect fees for issue of the migration certificate prescribed by the concerned University and shall deposit the same with the University. After publication of final semester result migration certificate will be issued to all successful candidates along with their grade sheet.

7. Academic Bank of Credits (ABC):

Credit transfer shall be allowed in case the credit is registered under Academic Bank of Credits (ABC); a facility provided by UGC. The rules and regulations in this regard notified by UGC from time to time shall be applicable. All universities and Autonomous College shall join ABC, NAD and obtain Digi Locker as mandated by UGC. Every student including those of Affiliated College may also require to join ABC and obtain Digi Locker.

8. Duration and Types of Courses and Process of Multiple Entry and

Exit:

Candidate has to complete the Three /Four years course within Seven Years from the date of admission. Under no circumstances, the candidate will be allowed to appear the backlog exam beyond the specific period.

Illustration: A candidate admitted in the academic year 2024-25 has to complete the programme by 2030-31 (On multiple exit and entry option under four/three-year programme, the candidate has to enter himself/herself latest by 2029-30 or 2030-31 with completion of either two year or one year respectively).

Each semester shall comprise of 15 weeks of academic activities with a minimum of 90 working days.

8.1 The undergraduate programmes shall extend over four academic years (Eight Semesters) with multiple entry and exit options. The students can exit a course as follows:

- i. Certificate Course- One academic year (First & Second Semesters and a summer /Vocational Course and Community Work)
- ii. Diploma Course -Two academic years (First, Second, Third & Four Semesters and a Summer/Vocational Course and Community Work)
- iii. Three Year Degree Course with Single Major
- iv. Three Year Degree Course with Double Major
- v. Three Year Degree Course with Three Cores as Minor stream
- vi. Four Year Honours without Research with Major
- vii. Four Year Honours with Research

8.2 Awarding UG Certificate, UG Diploma, and Degrees:

8.2.1 UG Certificate: Students who opt to exit after completion of the first year and have secured 44 credits will be awarded a UG certificate if, in addition, they complete one vocational course of 4 credits during the summer vacation of the first year (Table-I). These students are allowed to re-enter the degree programme within three years session of exit and complete the degree programme within the stipulated maximum period of seven years.

8.2.2 UG Diploma: Students who opt to exit after completion of the second year having secured 86 credits will be awarded the UG diploma if, in addition, they complete one vocational course of 4 credits during the summer vacation (Table-II). These students are allowed to re-enter within a period of three years and complete the degree programme within the maximum period of seven years.

8.2.3 3-year UG Degree: Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major subject after successful completion of three years, securing at least 126 credits and satisfying the minimum credit requirement as given in the Table-III. The discipline or faculty shall be decided on the basis of the first Major, for

example Physics major shall be under the B.Sc.

8.2.4 4-year UG Degree (Honours): A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme with at least 166 credits and have satisfied the credit requirements as given in Table-VI.

8.2.5 4-year UG Degree (Honours with Research): Students who secure 7.5 CGPA and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research project or dissertation under the guidance of a faculty member of the institution who is a recognized Ph.D. Supervisor of the affiliating University or who holds a Ph.D. Degree. The research project/dissertation will be in the major discipline. The students, who secure 166 credits, including 12 credits from a research project/dissertation, are awarded UG Degree (Honours with Research) (Table-VII). The research work can be spread over both VII and VIII semester; however, the credit will be awarded in the Semester VIII.

8.2.6 UG Degree Programmes with Single Major: A student has to secure Credits as per credit requirement calculated in the Table-III with 126 credits.

8.2.7 UG Degree Programmes with Double Major: A student has to secure Credits as per credit requirement calculated in the Table-IV with 150 Credits

9. Eligibility for Award of Degree:

The university where a student has earned at least 60% of the Total Credit shall issue the certificate.

10. Types of Courses:

10.1 Major (Core-I) is the subject of main focus and the degree will be awarded in that discipline.

10.2 Minor Stream (Core-I, II, III) helps a student to gain a broader understanding beyond the major discipline. A student may gather 28 credits from a single subject.

10.3 Multidisciplinary UG Programmes (09 Credits): All UG students are required to undergo 3 introductory-level courses relating to any of

the broad discipline/faculty offered by the University/College. These courses are intended to broaden the intellectual experience and form part of liberal U G courses. The University shall develop curriculum for multi-disciplinary courses. Students are to be encouraged to opt for courses outside their discipline/faculty. A basket of course under SEC in category of 3 credits shall be offered. A students has to complete 3 SEC courses as per table.

10.4 Ability Enhancement Courses (AEC) (08 Credits): Students are required to achieve competency in a Modern Indian Language (MIL) and in the English language with special emphasis on language and communication skills (not literally skill). Literature and Linguistic courses shall be offered in major core and minor stream. In lieu of odia, a student may be opt for only Sanskrit, Hindi or Urdu.

10.5 Skills Enhancement Courses (SEC) (09 Credits): These courses are aimed at imparting practical skills, hands-on training, soft skills, etc., to enhance the employability of students. A student has to opt the Skill Enhancement courses from the basket as per the subject available in the institution.

10.6 Value Added Courses (12 Credits)

- Environmental Studies and Disaster Management (03 Credits) shall be compulsory

- A basket of VAC shall be offered out of which a students will be required to opt for 3 as per table no. VI

(*) Credits for NCC, NSS, Red Cross and such other activities shall be granted as per the principle specified under 2(h) of the draft Model Regulation. These credits shall be treated as Additional Credit and shall not be considered for award of Rank, Gold Medal etc.

10.6.1 For all value-added courses VTP Utkal University shall prepare video lectures and incase colleges are unable to hold classes, shall hold doubt clearing session. These courses shall have no internal component.

10.7 Summer Internship/Apprenticeship/Summer Project (04 Credits): Attempts have been made to provide internship as conceptualized in the Curriculum and Credit Frame Work by UGC. Till the Colleges/Universities are able to provide Internship/ Community work/ Field studies shall be offered in lieu of Internship.

10.8 Internship: A course requiring students to participate in a professional activity or work experience, or cooperative education activity with an entity external to the education institution, normally under the supervision of an expert of the given external entity. A key aspect of the internship is induction into ac-

tual work situations. Internships involve working with local industry, government or private organizations, business organizations, artists, crafts persons, and similar entities to provide opportunities for students to actively engage in on-site experiential learning.

- 10.8.1 Research Project/ Dissertation: Student of four-year Bachelor's Degree (Honours with Research) are required to take up Research Projects under the guidance of a faculty member. The students are expected to initiate the project work during seventh semester and complete the Research Project in the Eighth Semester. The Research outcome of their project work may be published in peer-reviewed journals or may be presented in conferences/ seminars or may be patented.
- 10.8.2 Studio activities: Studio activities involve the engagement of students in creative or artistic activities. Every student is engaged in performing a creative activity to obtain a specific outcome. Studio-based activities involve visual- or aesthetic- focused experiential work.
- 10.8.3 Field Practice/Projects: Courses requiring students to participate in field-based learning/projects generally under the supervision of an expert of the given external entity.
- 10.8.4 Community engagement and service: Courses requiring students to participate in field- based learning/projects generally under the supervision of an expert of the given external entity. The curricular component of 'community engagement and service' will involve activities that would expose students to the socio-economic issues in society so that the theoretical learning's can be supplemented by actual life experiences to generate solutions to real-life problems.
- 10.8.5 Seminar: A course requiring students to participate in structured discussion/conversation or debate focused on assigned tasks/readings, current or historical events, or shared experiences guided or led by an expert or qualified personnel in a field of learning, work/vocational, or professional practice.
- 10.9 Open Distance Learning (ODL): Student may be allowed to earn 40% of the course credit in a semester through online courses from SWAYAM (UGC)/IGNOU etc. or any institution recognized by the regulatory authority like UGC at their own cost and arrangement.

40% of the course credit in a semester through online courses from SWAYAM (UGC)/IGNOU etc. or any institution recognized by the regulatory authority like UGC at their own cost and arrangement.

10.10 Vocational courses: In order to be eligible for Certificate/ Diploma, a student is required to earn 4 credits in vocational subjects during the summer vacation with 60 hours of Theory/ Laboratory/ Workshop at least within 15 days from the followings

I. Recognized IT/ Poly Techniques providing a certificate to the effect that the candidate has completed 120 hours of vocational learning (Lab/ Workshop) in a specific trade.

OR

II. A vocational course provided under ODL platform (SWAYAM or any institution recognized by the regulatory authority).

OR

III. A vocational course offered by the HEI in a specific trade duly recognized by the Academic Council of the University concerned.

IV. The student is required to pay additional fees for the purpose as specified by the course provider.

10.16 Besides B. A/B.Com and B.Sc., other Graduate Level course such as BBA, BCA, BSW, B.Lib Sc. etc. are to follow the broad credit structure. Further, Jagannath Sanskrit University and other Universities Offering Graduate Programme are also required to adopt the credit structure. As all the above is linked with award of credits, the subject Experts Committee/BOS of Universities shall specify the structure.

Table-I: Structure for Certificate Courses: Exit after First Academic year

[(One academic year (First & Second Semesters and a Summer/Vocational Course and Community Work)]

Semester	Core-I	Core-II	Core-III	Multi-disciplinary	AEC	SEC	VAC	Community Engagement & Services/Field work/Internship	Total Minimum Credit
I	2X4=8	1X4=4		1X3=3	1X=4 Odia		1x3=3 Environmental Studies and Disaster management		22
II	2X4=8		1X4=4	1X3=3	1X4=4 English	1X3=3			22
Total	4x4=16	1X4=4	1X4=4	2x3=6	2x4=8	1X3=3	1X3=3		44
Vocational Course of 4 credits for Certificate									

Table-II: Structure for Diploma Certificate Course Exit after Second Academic year

[Two academic years (First, Second, Third & Four Semesters and a Summer Vocational Course and Community Work)]

Semester	Core-I	Core-II	Core-III	Multi-disciplinary	AEC	SEC	VAC	Community Engagement & Services/Field work/Internship	Total Minimum Credit
I	2X4=8	1X4=4		1X3=3	1X4=4 Odia		1x3=3 Environmental Studies and Disaster management		22
II	2X4=8		1X4=4	1X3=3	1X4=4 English	1X3=3			22
									44
III	3X4=12	1X4=4		1X3=3			1X3=3		22
IV	3X4=12		1X4=4					1x4=4	20
									42
Total	10x4=40	2x4=8	2x4=8	3x3=9	2x4=8	1X3=3	2x3=6	1x2=4	86
<i>Vocational Course of 4 credits for Diploma Certificate</i>									

Core-II and Core-III are interchangeable.

*The BOS in each subject has to design a course for improving skill in their field.

**Principles of Management can be offered as an option.

Table-III: Three Year Degree Course with Single Major and Two Minor

Semester	Core-I	Core-II	Core-III	Multi-disciplinary	AEC	SEC	VAC	Community Engagement & Service/Field work /Internship	Total Minimum Credit
I	3X4=8	1X4=4		1X3=3	1X4=4 Odia		1x3=3 Environment al Studies and Disaster management		22
II	2X4=8		1X4=4	1X3=3	1X4=4 English	1X3=3			22
III	3X4=12	1X4=4		1X3=3			1X3=3		22
IV	3X4=12		1X4=4					1x4=4	20
									42
V	3X4=12	1X4=4				1X3=3	1x3=3		22
VI	2X4=8		1X4=4			1X3=3	1x3=3		18
Total	15X4=60	3X4=12	3X4=12	3X3=9	2X4=8	3x3=9	4x3=12	1x4=4	40 126

In case a student opt; for NCC and clears 'C' certificate additional 16 Credit shall be awarded and total credit shall be 126+16 = 142 Credit

Table-IV: Three Year Degree Course with Double Major

Semester	Core-I	Core-II	Multi-disciplinary	AEC	SEC	VAC	Community Engagement & Services/Field work /Internship	Total Minimum Credit
I	2X4=8	2X4=8	1X3=3	1X4=4 Odia		1x3=3 Environmental Studies and Disaster management		26
II	2X4=8	2X4=8	1X3=3	1X4=4 English	1X3=3			26
III	3X4=12	2X4=8	1X3=3			1x3=3		52
IV	3X4=12	2X4=8					1x4=4	26
V	3X4=12	2X4=8			1x3=3	1x3=3		50
VI	2X4=8	2X4=8			1x3=3	1x3=3		26
Total	15X4=60	12X4=48	3X3=9	2X4=8	3X3=9	4x3=12	1x4=4	150

Table-V: Three Year Degree Course with Three Core without Major

Semester	Core-I	Core-II	Core-III	Multi-disciplinary	AEC	SEC	VAC	Community Engagement & Service/Field work/Internship	Total Minimum Credit
I	1X4=4	1X4=4	1X4=4	1X3=3	1X4=4 Odia		1x3=3 Environmental Studies and Disaster management		22
II	1X4=4	1X4=4	1X4=4	1X3=3	1X4=4 English	1x3=3			22
III	2X4=8	1X4=4	1X4=4	1X3=3			1x3=3		44
IV	1X4=4	2X4=8	1X4=4					1X4=4	20
V	1X4=4	1X4=4	2X4=8			1X3=3	1X3=3		42
VI	1X4=4	1X4=4	1X4=4			1X3=3	1x3=3		22
									18
Total	7X4=28	7X4=28	7X4=28	3X3=9	2X4=8	3x3=9	4x3=12	1X4=4	40
									126

In case a student opts for NCC and clears 'C' certificate additional 16 Credit shall be awarded and total credit shall be 126+16 = 142 Credit

Table-VI: Fourth Year Hons. Without Research

Semester	Core-I	Core-II	Core-III	Multi-disciplinary	AEC	SEC	VAC	Community Engagement & Services/Field work /Internship	Total Minimum Credit
I	2X4=8	1X4=4		1X3=3	1X4=4 Odia		1x3=3 Environmental Studies and Disaster management		22
II	2X4=8		1X4=4	1X3=3	1X4=4 English	1X3=3			22
									44
III	3X4=12	1X4=4		1X3=3			1X3=3		22
IV	3X4=12		1X4=4					1x4=4	20
									42
V	3X4=12	1X4=4				1x3=3	1x3=3		22
VI	2X4=8		1X4=4			1x3=3	1x3=3		18
									40
VII	4x4=16	1x4=4							20
VIII	4x4=16	1x4=4							20
									40
Total	23x4=92	5x4=20	3x4=12	3x3=9	2x4=8	3x3=9	4x3=12	1x4=4	166

Table-VII: Fourth Year Hons. With Research

Semester	Core-I	Core-II	Core-III	Multi-disciplinary	AEC	SEC	VAC	Community Engagement & Services/ Field work /Internship	Total Minimum Credit
I	2X4=8	1X4=4		1X3=3	1X4=4 Odia		1x3=3 Environmental Studies and Disaster management		22
II	2X4=8		1X4=4	1X3=3	1X4=4 English	1X3=3			22
									44
III	3X4=12	1X4=4		1X3=3			1X3=3		22
IV	3X4=12		1X4=4					1x4=4	20
									42
V	3X4=12	1X4=4				1x3=3	1x3=3		22
VI	2X4=8		1X4=4			1x3=3	1x3=3		18
									40
VII	3x4=12	2x4=8							20
VIII	2x4=8							Research 12	20
									40
Total	20x4=80	5x4=20	3x4=12	3x3=9	2x4=8	3x3=9	4x3=12	16	166

*The BOS in each subject has to design a course for improving skill in their field.

**Principles of Management can be offered as an option.

11. Process of Multiple Entry and Exit:

11.1 A student after completion of 1st academic Session with completion of 42 Credits and an additional 04 Credits in vocational stream can exit with a certificate issued by the HEI/University concerned. Such student can re –enter to the UG programme into the 3rd semester within two years from award of his certificate.

11.2 A student after completion of 2nd year with 84 and an additional 4 credit in Vocational Stream can exit with a diploma. Such students can re-enter to UG programme in 5th semester within two years from award of this diploma.

11.3 Student who desires to undergo a 3-year degree programme will be allowed to exit after completion of 3rd year with minimum of 126/150 credits with a degree.

11.4 However, the total duration for completing the UG program shall not exceed 7 years from the admission into the 1st year Academic Session.

11.5 Students may acquire additional credit under Value added / Multi-Disciplinary / Swayam etc. The additional credit shall not be taken into account for Division/ Grade/ Rank etc. They shall not count for admission into higher program.

12. Twinning Courses pursuing simultaneous Dual Degree:

A student can pursue two academic programmes, one in full time Physical Mode and another in Open and Distance Learning (ODL)/ online mode; or up to two ODL/Online programmes simultaneously, provided that in such, class timings for one programme do not overlap with the class timings of the other programme.

13. Level of Course:

The Board of Studies (BOS)/ subject experts while designing the course curriculum shall follow NCRF guideline as detailed below. NCRF Level for different Academic Grades

Academic Band	Academic Grade	National Credit Frame Work Level
4-year UG with Hons. / Hons. With Research Program	UG- 1 st year	4.5
	UG- 2 nd year	5.0
	UG- 3 rd year	5.5
	UG- 4 th year	6.0

Source- National Credit Framework (NCRF) Guideline March- 2023 (Table- 3)

14. Attendance and Change of Subject:

14.1 Attendance

- 14.1.1 A candidate shall be required to attend at least 75% of the lectures in a course in theory and practical classes taken separately.
- 14.1.2 The authorities may condone to the extent of 15% in exceptional cases i.e., serious illness & hospitalization, accident, mishap in the family or deputation by the college for any specific work for which the period of his/her absence shall not be counted towards the calculation of attendance on the condition that students concerned submit a certificate to that effect from the appropriate authority.
- 14.1.3 Absence to actual required days of attends Sports/NCC/ NSS etc. activities shall be treated as presence for calculation of attendance. With prior permission of the Principal in case of college/Chairman PG Council in case of university
- 14.1.4 This clause shall not be applicable for Distance Education.
- 14.1.5 A candidate is also required to fulfill the above clauses

for practical component.

- 14.2 Change of Subjects: A student can change his core (I) subject within 4 weeks of the last date of admission which has to be duly communicated to the University by the College Concerned. The choice of Core (Major/Minor) subjects during the first admission to the 3rd semester has to be exercised by the candidate after proper counselling by the college authorities through Course Counselling Cell.

15. Examination Pattern:

15.1 Medium of Examination

During registration for first semester examination, examinees will have to exercise their option for medium of examination (English/Odia) which will be reflected in their final grade sheet/certificate. Provided that for a language subject answers are to be in that language. Sanskrit may be written in Odia script but language has to be Sanskrit. However, excepting language subject all questions shall be in English / Odia and students are allowed to appear in the language opted by them during the registration for 1st semester examination.

15.2 Duration of the Examinations-Mid Semester & End Semester:

Duration of examination for all term End examination shall be for 3 hours and for all Mid Term examination for 1 hour irrespective of full marks in the course/subjects and irrespective of credit. The practical examinations shall be of 3 hours duration. For Autonomous Colleges, each department shall have a designated Teacher in-charge of Examination to be decided by the principal in addition to the Controller of Examinations of the College. For non-autonomous college, the principal or the teacher nominated by the principal will be responsible for conducting examinations.

15.3 Continuous Evaluation and Mid Semester Examination:

15.3.1 Mid semester examination will be of 1-hour duration for 20/10 marks (20 for subjects having no practical and 10 for subject with practical papers). There shall be no pass mark in Mid Semester examination. The type of questions will be decided by the college authority (concerned Faculty member).

15.3.2 The Mid-Semester Examination shall be conducted and valued by the Teacher(s) who are teaching the corresponding paper or by any external faculty in the college(s). A student who fails to appear in a Mid-Semester Examination will be allowed one more chance to take the same examination before appearing the concerned term-end examination. There will be no provision to re-appear in the Mid-Semester Examination for improvement.

15.3.3 For subjects with practical there will be a Mid-Semester practical examination carrying 10 marks.

15.3.4 The College authority will preserve the answer script of the Mid Semester examination for 06 months from the date of publication of result of concerned semester for reference.

15.3.5 The College authority of the valuation zones/University authority will preserve the answer Script of the End Semester examination for 06 months from the date of publication of result for reference.

15.3.6 For ODL students, ODL Institutes shall frame its policy for Mid Semester examination.

15.3.7 A student has to appear the mid semester examination positively. Absence in the mid semester examination will be considered as fail however the candidate may be allowed to appear the mid semester examination before commencement of the concerned Term-End examination under special case duly considered by the institutional authorities (for the candidates who represent the University or State for Inter- University or inter-state competitions in Games and Sports or attending different recognized National level camps/ any critical medical case duly certified by the designated medical officer.

15.2 Distribution of Marks in Semester End and Continuous Evaluation:

(Irrespective of credit in a course/Paper)

Course Type	Maximum Marks	Semester-End theory Mark	Continues Evaluation Marks /Sessional	Mid Semester theory Mark	Semester-End and Practical mark	Mid Semester Practical Mark
Without Practical	100	60	20	20	----	--
With Practical	100	50	10	10	20	10

15.3 Distribution of Sessional Marks:

College shall preserve all records of Sessional Examination.

Course Type	Maximum Mark	Mid Semester	Attendance	Surprise Test/Quiz	Assignment/ Presentation
Without Practical	40	20	Above 95%- 5 Marks	10	05
With Practical	30	(Theory 10 + Practical 10)=20	85%-94%- 4 Marks 75%-84%- 3 Marks	05	Nil

16. Examination Question Pattern of Term End Examination:

The term end theory examination shall be for 100 marks of three hour's duration, the weightage shall be 50 with practical and 60 without practical.

Question Pattern		With Practical	Without Practical
Part-I –Objective	Answer in MCQ /One word /Sentence. (All are Compulsory)	1x10=10	1x10=10
Part-II- Very Short Type	Answer maximum 50 words (All are Compulsory)	2x9=18	2x9=18
Part-III- Short Type	Answer maximum 250 words Answer any 8 out of 10 questions	5x8=40	5x8=40
Part-IV- Long Type	Answer maximum 800 words Answer any 4 out of 5 questions	8x4=32	8x4=32
Total		100	100
For Practical Paper		One Major Experiment-10 Record- 05 Viva voce-05	-----

17. Grading System:

Qualification	Grade	Mark Secured from 100	Grade Point	CGPA	Classification for Hons. (Applicable to 4yr Course only)	Classification for Pass
Outstanding	'O'	90-100	10	≥ 9.5	First Class Hons.	Pass
Excellent	'A+'	80-89	9	≥ 8.5 - < 9.5		
Very Good	'A'	70-79	8	≥ 7.5 - < 8.5		
Good	'B+'	60-69	7	≥ 6.5 - < 7.5		
Above Average	'B'	50-59	6	≥ 5.5 - < 6.5	Second Class Hons.	
Fair	'C'	45-49	5	≥ 5.0 - < 5.5		
Pass	'D'	40-44	4	≥ 4.0 - < 5.0		
Fail	'F'	Below 40	0	Below 4.0		Fail
Absent	'AB'	00	0			Fail
Malpractice	'M'	00	0			MP

N.B.

- A candidate has to secured Grade D or above to pass in each of the paper (Individually in Theory, Practical and Project)
- FAIL /MP/HARD CASE and Back Paper Clearance candidates in any Semester Examination are not eligible for award of Distinction.

CALCULATION OF GP, SGPA, CGPA AND PERCENTAGE OF MARK

A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as: SGPA- Semester Grade Point Average, CGPA- Cumulative Grade Point Average

- a) Grade Point- Integer equivalent of each letter grade
- b) CREDIT- Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT: CREDIT x GRADE POINT for each course item

CREDIT INDEX: Σ CREDIT POINT of course items in each Semester

GRADE POINT AVERAGE= $\frac{\text{CREDIT INDEX}}{\Sigma \text{CREDIT}}$

Semester Grade Point Average (SGPA) = $\frac{\text{CREDIT INDEX for each semester}}{\Sigma \text{CREDIT}}$

Cumulative Grade Point Average (CGPA) =

$\frac{\text{CREDIT INDEX of all previous Semesters up to the 6}^{\text{th}}/8^{\text{th}} \text{ Semester}}{\Sigma \text{CREDIT}}$

Case a: Equivalent Percentage of Mark= (CGPA-0.50) X10(for CGPA > 4.5 and CGPA \leq 10)

Case b: Equivalent Percentage of Mark= CGPA X10 (for CGPA <4.5)

2% of the total as grace mark subject to maximum of 5 (five) marks in single paper shall be given to pass in a semester. This shall be applicable in each semester.

10. REPEAT EXAMINATION

- i) A student has to clear back papers (i.e. in the paper/papers one has failed i.e having secured grade F or below 30% mark) by appearing at subsequent semester examinations within **six years** from the year/session of admission.
- ii) A student may appear improvement (repeat) in any number of Core papers (Honours) in the immediate subsequent examination if the candidate has obtained a grade below C (i.e. below 45%) in the paper concerned. The higher marks shall be retained. The Candidate securing grade, below **C** (i.e. below 45%) in the Core (Hons) Paper will be declared as Pass without honours.

11. HARD CASE RULE:

- i) 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks in single paper shall be given. This shall be applicable in each semester.
- ii) 0.5 (point five percent) grace mark can be given for award of B Grade (SGPA 7) in each semester provided grace mark under 11.1 has not been awarded. This willn't affects the distinction of the candidates.

ଏମ୍. ଏ. ଓଡ଼ିଆ ପାଠ୍ୟକ୍ରମ (CBCS)

(ନିୟମିତ ବିଦ୍ୟାର୍ଥୀଙ୍କ ପାଇଁ)

For Regular Students

COURSE STRUCTURE

1. Group-A : Core. papers : 8 to 10 papers
(Compulsory Papers)
 2. Group-B : (Core Elective Papers) : 4 to 6 papers
(Special Papers)
 3. Group-C : Allied Elective Courses: : 4 to 6 papers
(Open to students of all the Department as well as of allied disciplines)
 4. Group-D : Free Elective in 3rd Semester : 2 to 6 papers
(Open to students of all PG Depts.)
(The student may pursue such a course in his own Department or in other Department)
 5. Group-E : Audit papers : (No Credit points)
- Total Papers : 18
Total Marks : 1800
Total Credit Points : 72
(Each paper : 4 Credits $4 \times 18 = 72$)

INSTRUCTION :

Each Paper : 100 Marks

- Internal Assessment : 30 Marks
- Semester Examination : 70 Marks

Total : 100 Marks

FIRST SEMESTER - Group - "A"

Paper Code	Core Papers - Compulsory Papers Course Name (Core Papers)	Marks	Cr.
୧.୧	ପୁରାଣ ଓ ପ୍ରାଚୀନ କାବ୍ୟ କବିତା	100	4
୧.୨	ଆଧୁନିକ କାବ୍ୟ କବିତା	100	4
୧.୩	କଥା ସାହିତ୍ୟ	100	4
୧.୪	ଗଦ୍ୟ ସାହିତ୍ୟ	100	4

Total Credit : $4 \times 4 = 16$ Total Marks $100 \times 4 = 400$

SECOND SEMESTER - Group - "A"

Paper	Core Papers - Compulsory Papers	Marks	Cr.
Code	Course Name (Core Papers)		

୨.୧ ଭାଷା ବିଜ୍ଞାନ		100	4
୨.୨ ଓଡ଼ିଆ ସାହିତ୍ୟର ଇତିହାସ		100	4
୨.୩ ଓଡ଼ିଆ ନାଟ୍ୟ ସାହିତ୍ୟ		100	4
୨.୪. ତୁଳନାତ୍ମକ ସାହିତ୍ୟ ସମୀକ୍ଷାତତ୍ତ୍ୱ, ଅନୁବାଦ ସାହିତ୍ୟ		100	4

Total Credit : 4x4=16 Total Marks 100x4 =400

THIRD SEMESTER - Group - "B & C"

Paper	Core Papers - Compulsory Papers	Marks	Cr.
Code	Course Name (Core Papers)		

୩.୧ ଭାଷାତତ୍ତ୍ୱ-୧		100	4
୩.୨ ଭାଷାତତ୍ତ୍ୱ-୨		100	4
୩.୩ ରଙ୍ଗମଞ୍ଚ ଓ ନାଟ୍ୟତତ୍ତ୍ୱ	*(D)	100	4
୩.୪ ନାଟକ ଓ ନାଟ୍ୟକାର	*(D)	100	4
୩.୫ ଆଧୁନିକ କାବ୍ୟ କବିତା	*(D)	100	4
୩.୬ ଆଧୁନିକ ଗଦ୍ୟ ସାହିତ୍ୟ	*(D)	100	4
୩.୭ ଓଡ଼ିଶାର ଧର୍ମଧାରା	*(D)	100	4
୩.୮ ଓଡ଼ିଶାରେ ବୈଷ୍ଣବଧର୍ମ	*(D)	100	4
୩.୯ ଶ୍ରୀଜଗନ୍ନାଥ ସଂସ୍କୃତି *(D)	*(D)	100	4
୩୧୦. ଶ୍ରୀଜଗନ୍ନାଥ ସାହିତ୍ୟ	*(D)	100	4

Any Six to be opted by the Students

Total Credit : 4x6=24 Total Marks 100x6 =600

*** D : Free Elective Papers**

FOURTH SEMESTER - Group - "A & B"

Paper	Course Name (Core Papers)	Marks	Cr.
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Code

୪.୧. ଲୋକ ସାହିତ୍ୟ	100	4
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୪.୨. ଗବେଷଣା ପଦ୍ଧତି	100	4
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୪.୩. ଗବେଷଣା ନିବନ୍ଧ ପ୍ରସ୍ତୁତି ଓ ମୌଖିକ ପରୀକ୍ଷା	200	8
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୪.୪. ଗ୍ରନ୍ଥ ସଂପାଦନା ଓ ଆଲୋଚନା

Credit : 4x2=8 Total Credit = 16

Credit : 8x1=8 Total Marks = 400

*** D : Free Elective Papers**

AUDIT COURSE (No Credit)

01. Creative Writing (Poetry, Short Story)

02. Performing Arts (Drama)

03. Computer Application

THE COLLEGE LIBRARY

The College library, established in 1959, has a good number of reading materials in General library and book bank catering to the needs of the students and staff. The Saktipad Memorial reading room was established in the year 1990 to provide reading facilities to the students during the college hours. The library remains open from 1030 am to 4.30 pm on all working days.

Rules for the Library

1. No books shall be taken of the library without the knowledge of the librarian and until has been properly entered in the issue registers and the entry is signed by the borrower.
2. Borrowers are requested to return the books in the stipulated period for better circulation of the books among the users.
3. When the due date for return of a book falls on a holiday, it should be returned on the next working day.
4. Fine at the rate of 50 paise per book per day will be charged from the students who fail to return the book (s) within the due date.
5. Each borrower must examine the condition of the book (s) when they are issued. Books, magazines, Newspapers and other reading materials should be returned in good condition and if mutilation is detected later, fine will be charged against the last borrower.
6. Any book lost, damaged or defaced by a borrower must be replaced by him/her. If the book is one of a set series and the volume can not be obtained singly, then the set/series must be replaced at the reader's cost. If the book is a rare one and irreplaceable by the borrower, he/she must pay an amount ten times of the catalogued cost of the book.
7. No marginal or other notes or marking shall be made in the library books, nor shall any picture or page be removed or torn or otherwise disfigured. In such cases, the borrower may be asked to replace the book, failing which three times of the catalogued cost of the book shall be realized.
8. A book once issued to a borrower may be re-issued to him/her only when nobody else wants to take the books. For re-issue the book will be presented to the librarian for necessary entries in the register

- 9 A borrower against whom over dues or other charges are outstanding shall not be allowed to borrow books from the library.
10. The list showing the maximum of books that may be issued to various classes of borrowers is given below.
- | | |
|---|---------|
| (a) Member of teaching staff | 25 each |
| (b) Demonstrators & Laboratory Assistants | 07 each |
| (c) P.E.T& Storekeeper | 05 each |
| (d) Ministerial Staff | 05 each |
| (e) Librarian | 07 each |
| (f) Attendants | 01 each |
| (g) Class IV Employees | 01 each |
| (h) Degree students (Hons) | 03 each |
| (i) Degree students (Pass) | 02 each |
| (j) Plus two students | 02 each |
- 11 Period of issue against different users is as follows
- (a) Teaching staff of the college; Maximum 2 months or 60 days .
- (b) Non -teaching staff of the college: maximum 01 month or 30 days
- (c) Students (Pass, Hons & +2): Maximum 15 days

Important Notice

- The library follows closed -access system in issue and return of books.
- The library follows strict rules and regulations in issue and return of books.
- The overdue charges at a rate.of 50 paise per book per day will be collected from the students who fail to return the book within the specific period.
- Transfer of library books into teachers' accounts by students is strictly prohibited.
- Users are requested to return the books within the specific period for better circulation of books and to avoid overdue charges.
- All users should take care of the books of the library.
- Books, magazines etc. of the library will be issued to the students

and staff of the Kshetrabasi D.A.V College only.

- h. Person who takes books from the library is supposed to have read the library rules and agreed to abide by them.
12. Books shall be returned to the library before the college closes for long vacations or on or before the date notified for the purpose.
13. Any body in possession of the library books shall return them to the library whenever he/she receives a requisition notice for-the return of the books from the librarian.
14. If any borrower keeps library books in his/her possession for more than the time allowed for the purpose, no more books will be issued to him/her until it is restored to the library in extreme cases, the privileges of using the library may be denied to such borrowers.
15. All the books shall be returned within the period allowed, failing which the matter will be reported to the principal for taking disciplinary action.
16. The students should put their requisition slips for books, journals etc. In the requisition box / hand over to the librarian at least one day before the issue date of the user fixed by the college.
17. All those remaining inside the library or at the library counter are expected to observe strict silence. The librarian has orders to see that rules are strictly observed and he is to report any willful breach of the rules.
18. The library premises should not be used for any purpose other than reading the books and periodical of the library or consulting about them.
19. Sticks and other articles not connected with study should not be brought into the library premises.
20. Spitting, smoking, sleeping inside the library and putting leg on library furniture are strictly forbidden.
21. If a student losses his/her library card, duplicate card will be issued to him/her on application and on payment of Rs 15/-
22. The students should produce library card and identity card of the college at the time of issue of books.

Rules for the Reading Room

The Saktipada Memorial Reading Room caters to the urgent propose/

academic needs of the students of this college. It remains open from 11.00 am to 3.00 pm on all working days or otherwise notified for the purpose. The following rules are binding on the readers.

1. Ordinarily one book or a journal is issued at a time to a student on a call slip and on production of identity card. All such books or journals must be returned to the librarian 30 minutes before the closing of the day. If a student fails to return the books or journal, a fine of 50 paise per day will be imposed on him/her till he/she returns the books or journal. In case of loss or damage three times'of the cost of the book shall be realized.
2. No student will be allowed to borrow the books, if he or she fails to present the valid identify card to the librarian.
3. The students are expected to use the reading room during their leisure periods or off hours and the reading room premises should not be used for any purpose other than reading.

COLLEGE ELECTION

1. NOTIFICATION

The Election to the different offices of the Students Union and other societies / Associations of +3 students for the session will be notified as per instructions of Government of Orissa, Department of Higher Education, as for Govt. notification there will be no election for +2 cultural association.

2 PROGRAMME

The election shall be held as per programme supplied by the Government.

3. CODE OF CONDUCT / INSTRUCTIONS / GUIDELINES / RULES

The code of conduct instructions/guidelines/rules and regulations notified by the college authority shall be strictly followed in the college election which supersedes all other instructions/guidelines/ rules and regulations of the previous years or as mentioned in the college calendar or the previous years.

4. ELIGIBILITY

- (i) Only bonafide students of K. B. D. A. V. College, Nirakarpur can take part in the college election. He/she can contest election/second / cast

his or her vote provided that he/she has taken fresh admission or readmission during the current academic session within the time specified by the Principal. No readmission will be allowed after the specified date.

- (ii) He/she must possess valid identity card of the college either new or renewed one.

5. NAME OF DIFFERENT OFFICES & POSTS:

+3 Classes

I. Student's Union

- a. President
 - b. Vice- President
 - c. Secretary
 - d. Assistant Secretary
 - e. Class Representatives
- (One from each faculty class wise)

II. Dramatic Association

- a) Secretary
- b) Assistant Secretary

III. Athletic Association

- a) Secretary
- b) Assistant Secretary

IV. Students' Common Room

- a) Secretary
- b) Assistant Secretary

V. Social Service Guild

- a) Secretary
- b) Assistant Secretary

VI. Oriya Sahitya Samaj

- a) Secretary
- b) Assistant Secretary

VII. Day Scholars' Association

- a) Secretary
- b) Assistant Secretary

VIII. Science Society

- a) Secretary
- b) Assistant Secretary

6. NOMINATION:

- (i) Any eligible student of the college can contest different posts in the prescribed Nomination form, available in the college counters (along with other instruction/ guidelines etc) on cash payment.
- (ii) No student can contest for more than one office.
- (iii) A student who does not have at least 75% of attendance in the class can not contest for any post. 75% of attendance of a candidate will be determined by computing his/her attendance in all subjects taken together.
- (iv) Every contesting candidate must execute an "undertaking" available along with Nomination Form failing which he / she shall not be allowed to contest in the election.
- (v) Filing of Nominations can only be made in the presence of the officers in charge of "Nomination and Scrutiny". The candidate, the proposer and the seconder must sign in the appropriate places in the Nomination form only in the presence of the officers who shall compare the signatures with their respective identity cards.
- (vi) The candidate, the proposer and the seconder are advised to carry the following documents while entering the Nomination Hall/Room.
 - (A) Up-to-date new/renewed identity card of the current session.
 - (B) Admission / readmission money receipt of the current session.
- (vii) (A) No student can propose or second more than one candidate for the same office.
 - (B) No student who is a candidate for the office can propose or second another candidate for the office.
 - (C) In case of class / stream / category specific post the candidate, the proposer, the seconder must be from the same class/stream otherwise the nomination shall be invalid.

For example

Category of Post/Office	Candidate, Proposer and Seconder must be from
+3 Stream	+3 Stream
Science Society (+3)	+3 Science
Class Representative	Same Class

- (ix) Nominations can be filed in absentia (only in exceptional' cases) if the signatures of candidate, proposer and seconder are attested by any Gazetted officer or by any of the teachers of the college.
- (x) A candidate may file more than one set of nomination for the same post.

7. SCRUTINY

Scrutiny of nomination shall be made and valid nomination shall be published by 5PM on the same day after verification of his/her attendance and other records.

8. WITHDRAWAL OF NOMINATION

- (i) A candidate may withdraw his/her nomination in person only.
- (ii) He/she shall fill-up the prescribed withdrawal form in the presence of the officer-in-charge in the control room.
- (iii) In no case withdrawal of nominations be made in absentia / or through agents.

9. PUBLICATION OF FINAL LIST OF CONTESTING CANDIDATES.

- (i) A final list of contesting candidates for different posts shall be published separately for +3 .
- (ii) The placement of names in the final list shall be made alphabetically which shall remain same in the ballot paper.

10. WHAT I STAND FOR;

- (i) A meeting for 'What I Stand for' shall be organized by the election committee separately for +3
- (ii) The detailed code of conduct and instructions for the meeting shall be notified separately.

11. POLLING

- (i) The polling to the students' Union and other students' societies/ Association for +3 stream shall be held as per the notification of Government of Orissa.
- (ii) The detailed code of conduct instructions guidelines to the votes on the date of poll shall be published separately.

12. COUNTING OF VOTE

- (i) The counting of votes shall be made on the same day of the poll.
- (ii) The detailed instructions for counting of votes shall be notified separately.

13. PUBLICATION OF RESULTS.

As soon as counting is over, the names of elected candidates shall be published in the students notice board.

14. OATH TAKING CEREMONY;

- (i) The oath-taking ceremony of elected candidates shall take place as per the time and place specified by the Principal.
- (ii) All the elected candidates are required to attend the oath-Taking ceremony. They shall be administered the "oath of office" by the Principal/Advisor/ Vice-President /Prof, in charge as the case maybe.
- (iii) Any elected candidate remaining absent on the day of the ceremony shall take oath on any working day later.

15. GOVT. GUIDELINES:

- (i) The students contesting for different posts can not display hoardings and posters. The college authority shall affix hoarding at conspicuous places indicating the names of the candidates and posts for which they are contesting.
- (ii) Election results shall be published by the college authority Posters containing the names of the elected candidate shall be affixed at the conspicuous places of the college.
- (iii) A student, who does not have at least 75% attendance in the class, cannot contest for any post. 75% attendance of candidate will be determined by counting his attendance in all subjects taken together.

- (iv) If any contesting candidate indulges in violent activities intimidates any student to vote for him/her, he/she shall be disqualified and his/her candidature shall stand cancelled.
- (v) If the election of the Student's Union is not held as per the schedule on the date already notified due to protest or trouble created by students, no further election shall be held in that college for the current academic session.

16. GENERAL INSTRUCTIONS:

- (i) A student convicted in any court of law cannot contest the election.
- (ii) There shall be no provision for recounting of votes. The counting of votes as certified by the presiding and polling officers and countersigned by the compiling officer is final.
- (iii) The candidate, his/her proposer, seconder and two other bonafide students accompanying the candidate will be allowed to enter the main gate for filing nomination on production of the valid identity cards as filed in nomination form.
- (iv) A student desiring to file his/her nominations is advised to submit application for obtaining 'attendance Certificate' to the Administrative Bursar as per the date and time notified.
- (v) In case of Tie (i.e. equal no. of votes in counting) a declaration of successful candidate in the Election shall be determined by the Principal by means of Toss of coin'
- (vi) The Principal may alter, amend, supplement or abrogate any or all these rules if considered necessary for the discipline of the college.
- (vii) The Principal shall be the final authority in all matters connected with the elections and his decision shall be final and binding.



LYNGDOH RULES FOR ELECTION

WHO CAN PARTICIPATE?

To insulate the election process from criminals and political parties, during the poll period no one other than college/university students can take part in the election process. The candidates violating this rule will be disqualified.

MODE OF ELECTIONS

The committee recommended direct elections for smaller universities like the JNU or the University of Hyderabad. It said larger universities with widespread campuses could allow individual colleges to constitute their own representative bodies, which would further elect representatives to the apex university body. The committee suggested three modes for such indirect elections.

FREQUENCY OF ELECTIONS

Elections should be held annually. They should be conducted between six to eight weeks from the start of the academic session. The entire election process, from the date of filing nomination papers, campaigning and declaration of the results, should not exceed 10 days.

ELIGIBILITY

Undergraduates between ages 17 and 22 can contest. This rule may be relaxed in professional colleges where courses range between four and five years. The maximum age limit for postgraduate and research students to contest the elections would be 24-25 years and 28 years. Although no academic criteria has been prescribed for the candidates to contest, the committee said they should not have any academic arrears in their election year. Candidates should have the minimum attendance of 75 per cent. The candidate can contest for the post of office-bearer once and twice for the post of an executive member. Candidates will not have criminal records i.e. they should not have been tried and/or convicted of any criminal offence or misdemeanor. They would also not have been subject to any disciplinary action by university authorities. Candidates must be regular, full time students and NOT distance education students.

FINANCIAL ACCOUNTABILITY

The maximum a candidate can spend on campaigning is Rs 5,000. Within two weeks of the result, he/she will have to submit complete and audited accounts to the college/ university authorities, who will publish them within two days for examination by students.

CODE OF CONDUCT

No candidate will indulge in, nor abet, any activity, which may aggravate existing differences or cause tension between different castes and communities, religious or linguistic groups or groups of students. Criticism of other candidates will be confined to their policies and programmes, past record and work. Contestants will refrain from criticism of all aspects of private life not of other candidates. There will be no appeal to caste or communal feelings for votes and places of worship will not be used for electoral propaganda. Candidates will be prohibited from indulging in or abetting “corrupt practices” and offences like bribing, intimidation or impersonation. The candidates will be prohibited from canvassing within 100 meters of polling stations, holding public meetings 24 hours before the end poll and the transport and conveyance of voters to and from polling stations. No printed posters, pamphlets will be allowed and only hand-made material will be permitted at places notified by the authorities. No defacement or destruction of property of the college/university will be permitted.

Candidates doing so will be jointly and severally liable for that. Processions, public meetings etc. will not be permitted outside the campus and use of loudspeakers, vehicles and animals for canvassing will also be prohibited. The candidates will cooperate with the election officers and not distribute eatables or propaganda material.

FOR POLL ADMINISTRATORS

The Election Commission/ College/ University authorities will appoint impartial observers. In case of deemed universities and self-financed institutions, government servants may be appointed as observers.

STUDENTS' UNION

(Applicable to +3 Degree Classes Only)

1. Students' Union shall remain the sole tribune of students' opinion inside Kshetrabasi D.A. V College. it's detailed functions are as follows.
 - (a) To organize discussions on the general, cultural, academic, national and international problems.
 - (b) To organize debates.
 - (c) To invite eminent persons to address the Union.
 - (d) To take up such other activities as proposed by the Union and approved by the Principal.

2. Membership of the Union

Every bonafide student of the college is a member of the Union and is eligible for election to any of its offices. None whose name is not on the rolls of the college can be a member of the Union.

3. Members of the Staff

The meeting of the Union shall be open to all members of the staff who, if they so desire, can take part in the proceeding of the meeting.

4. Executive Committee;

There shall be an Executive committee of the Students' Union consisting of the following;

- (i) President
- (ii) Vice-President
- (iii) Secretary
- (iv) Assistant Secretary
- (v) Class representatives
- (vi) Advisor, College Union
- (vii) Associate Advisors

5. (a) The function of the Executive committee shall be :
 - (i) To draw up the programme of the Union Activities for the session.

- (ii) To adopt the Union Budget for the session.
- (iii) To undertake such other activities consistent with the objectives of the Union in accordance with the constitution.
- (b) (i) An ordinary meeting of the Executive committee will be convened by the Secretary in consultation with the Principal and the Adviser. Notice of such a meeting with date, time, place and agenda shall be given to members at least 48 hours prior to the meeting,
- (ii) An extraordinary meeting of the Executive committee can be convened at any time by the Principal.
- (iii) A meeting of the Executive Committee shall be presided over by the president or in his absence by the Vice- President or in the absence of both by any member of the committee elected at the meeting, such election being conducted by the Advisor/ Associate Advisor.
- (iv) No meeting of the Executive Committee can be conducted without the Advisor/ Associate Advisor,
- (v) The minute of the meeting shall be maintained by the Secretary and a copy thereof shall be communicated to the Principal through the Adviser within two days.

6. Advisor

- (a.) There shall be one Adviser and some Associate Advisers appointed by the Principal-from among the members of the staff.
- (b) The Adviser and the Associate Advisors shall be present at the meeting of the executive committee and at ordinary meetings of the Union. Whenever there is a meeting, they will assist the office bearers in the proper conduct of the meeting. The President may refer to the Advisor any rule for interpretation and the decision of the Advisor when so referred to, shall be final

7. President

Only registered student of +3 classes of this college are eligible to stand for the Presidentship of the Union. The President shall preside over the ordinary meetings of the Union at which he is present and also over extraordinary meetings. He shall be responsible for maintaining order and interpreting the Rules.

8. Vice-President

The Vice-President must be a member of the Union belonging to the +3 classes. In the absence of the President the Vice- President shall assume all his rights and discharge all his duties.

9. Secretary

Only registered students of +3 classes of the college can stand for the Secretaryship of the Union.

- (a) The Secretary shall arrange debates, give notice for all ordinary meetings, and record the minutes of all meetings whether annual, ordinary or extraordinary.

10. Assistant Secretary

The Assistant Secretary must be registered student of +3 class. The Assistant Secretary shall assist the Secretary in the discharge of his duties and in absence of the Secretary he will perform all his functions.

11. Vacancies of Office

The office bearers shall hold office for the session, unless they;

- (i) Cease to be members of the college,
- (ii) Voluntarily resign in writing addressed to the principal.
- (iii) Are removed as provided in Rule 13 mentioned below.

- 12.** An Office bearer who fails in the proper discharge of his/her duties can be removed by a vote of non confidence expressed by more than 50% of the members of the Union by means of a secret ballot on a date fixed by the principal for the purpose.

- 13.** (a) No guest will be invited to the meeting of the Students' Union unless the name has been approved by the Executive Committee of the Students' Union.

(b) The chairs, tables, almirahs and other items used in the Students' Union office will be issued in the name of the Secretary and he/she will have to return the same to the college office before being sent up for the University examination or allowed to take T.C. from the College.

(c) Amendment to any of these rules will be given effect from the following academic year.

(d) The principal shall be the final authority in all matters relating to the Students' Union.

DRAMATIC ASSOCIATION

(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETRABASI D.A.V. COLLEGE DRAMATIC ASSOCIATION, NIRAKARPUR.
2. All the students of the College are ipso-facto members of the Association.
3. The Executive committee of the Association shall consist of;
 - a. President (Principal, Ex-Officio)
 - b. Vice-President and Associate vice-presidents (to be nominated by the Principal from among the members of the staff).
 - c. Secretary, Assistant Secretary, Dramatic Association
4. The Secretary shall maintain the accounts of the Association.
5. The Assistant Secretary shall assist the Secretary in discharge of his functions and shall assume all charges of the Secretary during his absence.
6. (a) The principal shall be the administrator of funds.
 - (b) A portion of the funds shall be set apart for acquiring permanent assets of the Association.
 - (c) The Executive Committee, in its first meeting, shall prepare a budget for the session, and the same will be operative after the principal approves it.
7. The Secretary shall in consultation with the Vice-President organize staging of play which shall be strictly confined to the bonafide students of the college.

ATHLETIC ASSOCIATION

(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETRABASI D.A.V. COLLEGE ATHLETIC ASSOCIATION, NIRAKARPUR.
2. The aims and objectives of the Association shall be to :
 - a) Organise games, sports and athletic activities.
 - b) Inculcate a sense of team spirit and sportsmanship among students.
3.
 - a) All bonafide students are ipso-facto members of the Association.
 - b) All members of staff are honorary members of the Association.

4. The Executive Committee of the Association shall consist of:
 - a. President (Principal, Ex-Officio)
 - b. Vice-president and Associate Vice-President (to be nominated by the Principal from among the members of the staff).
 - c. The Physical Education Teacher.
 - d. Secretary (to be elected among the student members)
 - e. Assistant Secretary (to be elected from among the student members)
 - f. Captains of such outdoor games as might exist in the college in the concerned academic session.
5. The Vice-President in consultation with the Associate Vice-Presidents and the Physical Education Teacher and with the approval of the Principal; shall nominate the Captains and Vice-Captains.
6. The Secretary shall be responsible for:
 - a. Organising activities as under 2 above.
 - b. Maintaining records and proceedings under the direct supervision and guidance of the Vice-President.
7. The Assistant Secretary shall assist the Secretary in discharging his duties and shall assume all charges of the Secretary during his absence.
8. a) The Principal shall be the administrator of the funds b) The Vice-President shall be superintendent of all games, sports and athletic activities.
9. The Secretary and the Assistant Secretary can not be the Captain or Vice-Captain of any game.
 - a) The P.E.T shall maintain accounts of the Athletic Funds and store.
 - b) He shall maintain accounts of the sports goods and other assets of the association.
10. The Principal shall be the final authority of the Association and may
 - a) Veto any resolution and proposal of the council and any committee or Sub-Committee and
 - b) Alter, amend, supplement or abrogate any or all of the these rules.

DAY SCHOLARS' ASSOCIATION

(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETRABASI D.A.V COLLEGE DAY SCHOLARS' ASSOCIATION, NIRAKARPUR.
2. The aim and objective of the Association shall be to :
 - (a) Organize social, cultural and academic gatherings:
 - (b) To organize puja of the deities of learning and wisdom
(Ganesh Puja and Saraswati Puja)
3. All bonafide students of the college are ipso-facto members of the Association.
4. The Executive Committee of the Association shall consist of:
 - (a) President (Principal, Ex-Officio)
 - (b) Vice-President and Associate Vice-Presidents (to be nominated by the Principal from among the members of the staff).
 - (c) Secretary (to be elected from among the student members)
5. The Secretary with approval of the Vice-President shall prepare the budget, chalk out programmes and organize all functions of the Association and Puja in the college.
6. The Principal shall be the final controller of the Association and may at his discretion, alter, amend, supplement or abrogate any or all of these rules.

STUDENTS' COMMON ROOM

(Applicable to Degree Classes) :

1. The name of the Association shall be THE KSHETRABASI D.A.V COLLEGE STUDENTS' COMMON ROOM, NIRAKARPUR.
2. The aim and objective of the Common Room shall be to.
 - (a) Provide healthy recreation to the students.
 - (b) Foster a sense of togetherness among the students.
3. All bonafide students of the College are ipso-facto members of the common room.
4. The executive committee shall consist of (a) President (Principal, Ex-officio)
 - b) Vice-President & Associate Vice-President (to be nominated by the Principal from among the members of the staff)

- c) Secretary (to be elected from among the student members)
- d) Assistant secretary (to be elected by student members)
- 5. The Secretary shall be responsible for;
 - a) Convening executive meetings.
 - b) maintaining records and proceeding.
- 6. The Assistant Secretary shall assist the Secretary in discharging his functions and shall assume all charges of the secretary in his absence.
- 7. The Account shall be maintained by the Vice-President.
- 8. The Principal shall be the final controller of the common room and can at his discretion alter, amend, supplement or abrogate any or all of these rules.

ODIA SAHITYA SAMAJ
(Applicable to Degree Classes)

- 1. The name of the Association shall be THE KSHETRABAS. D.A.V COLLEGE ORIYA SAHITYA SAMAJ, NIRAKARPUR.
- 2. The aim and objective of the Samaj, shall be to;
 - a) Organise meetings and purchase books, pothis and lexicons and
 - b) Organise activities as would further the study of topics and problems pertaining to language and literature in general and Oriya and Sanskrit in particular.
- 3. All bonafide students of the College shall *ipso-facto* be members of the Samaj.
- 4. The executive committee of the Samaj shall consist of;
 - a) President (Principal, *Ex-Officio*)
 - b) Vice-President and Associate Vice-Presidents are to be nominated by the Principal from among the members of the staff.
 - c) Secretary (to be elected from among the student members)
 - d) Assistant Secretary (to be elected by student members)
- 5. The Principal *shall be the* final controller of the Samaj and may, at his discretion, alter, amend, supplement or abrogate any or all of these rules.

SOCIAL SERVICE GUILD

(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETRABASI D.A.V COLLEGE SOCIAL SERVICE GUILD, NIRAKARPUR.
2. The aim and objective of the guild shall be:
 - a) To grant financial aid to needy and deserving students of the college.
 - b) To raise a voluntary corps to help at the time of natural calamities, accidents and at the large gathering like melas and festivals.
3. All the students of the college are ipso-facto members of the Guild.
4. The Executive Committee of the Guild shall consist of:
 - a) President (Principal, Ex-Officio)
 - b) The Vice-President and Associate Vice-Presidents (to be nominated by the Principal from among the members of the staff)
 - c) Secretary (to be elected by student members)
 - d) Assistant Secretary (to be elected by student members)
5.
 - a) The Principal shall be the administrator of the funds,
 - b) The Vice-President shall be responsible for the accounts.
6.
 - a) Depending on the availability of funds, annual aids shall be given to needy and deserving students of the college on an undertaking from the beneficiary that he would repay the same together with suitable donation when he is settled in life.
 - b) An aid or loan from the Guild is meant for helping the students in paying the college dues.
7. The Principal shall be the final controller of the Guild and may, at his discretion, alter, amend, supplement or abrogate any or all of these rules.

SCIENCE SOCIETY

(Applicable to Degree Classes)

1. The name of the Association shall be THE KSHETRABASI DA.V COLLEGE SCIENCE SOCIETY, NIRAKARPUR.
2. The aims and objective of the Association shall be to :
 - a) Organise meetings
 - b) Organize such other activities as would further the study of the topic and problems pertaining to subjects incorporated in the Association.
3. All students belonging to the Science faculty and studying subjects incorporated in the associations shall ipso-facto be members of the association.
4. The Executive committee of the Association shall consist of:
 - (a) President (Principal, Ex-Officio)
 - (b) The Vice-President and Associate vice-presidents (to be nominated by the principal from among the teachers of the association)
 - (c) Secretary (to be elected from the among student member of the association)
 - (d) Assistant secretary (to be elected from among the student members of the association)
5. The Secretary shall be responsible for:
 - a) Convening executive meetings.
 - b) Organizing activates as under 2 above.
 - c) Maintaining accounts and proceedings
 - d) Maintaining accounts under the direct supervision of the vice-president.
6. The assistant secretary shall assist the secretary in discharging his function and shall assume all charges of the secretary in his absence

COMMERCE SOCIETY

The commerce society of K. B. D.A. V collage has been formed in the year, 1994 All the students of +3 commerce classes are the members of the said society.

Office bearers of this society shall be nominated by the principal after consultation with head of the department of commerce.

SCHOLARSHIPS AND FINANCIAL AID

1. **Post Matric Scholarship for ST/SC :**

The ST/SC student who is continuing his/her post matriculation Studies . Successfully in any general or Technical / professional courses in any Govt. institute or recognized. Private institute is eligible to get the scholarship.

The annual income of the parent/guardian of the students should not exceed B2,00,000/- per annum.

2. **Post Matric scholarships for OBC/SEBC :**

The Govt. of India in the ministry of Social Justice & Empowerment has been implementing the scheme of post Ms to students belonging to OBCS/SEBC Since 1998.

The OBC/SEBC students whose parents/guardian income from all source doesn't exceed B1000,000/- per annum are eligible for post matric scholarship.

3. **Post Matric Scholarship for minority**

The Govt. of India in the ministry of minority affairs has been implementing the scheme of post matric scholarship for students from class XI to PhD (Except Professional Technical Course in Degree UPG) in the minority communities under the Prime Minister's 15 point programme for the welfare of minorities announced in June 2006.

The annual income of the parent/guardian of the student should not exceed Rs. 2,00,000/-

4. **Junior college Merit Scholarship for +2 Students :**

The students who have secured 70% marks in aggregate in the Annual H.S.C. Examination of the same year are eligible to apply for the award of this scholarship.

5. **Senior college Merit Scholarship ;**

The scholarship is awarded to the Degree students according to the merit on the basis of Higher secondary marks qualifying marking last Exam.

Boys : SC - 70%

Arts - 60%

Com. 60%

6. Scholarship to Teachers' Children:

This scholarship is awarded to the children of Primary School Teachers, High School Teachers or Secondary School Teachers, whose aggregate marks must be at least 70% in the High School Certificate Examination & CHSE qualifying marks in last Exam.

Arts 60%, Science 70%, Com. 60%

7. Stipend for handicapped students :

This financial assistance is awarded to the deaf, blind or orthopedically handicapped students whose age should be within 17 to 30 years. The candidates must have 40% marks in the high school certificate examination or Higher Secondary Examination.

8 National Scholarship

This scholarship is awarded by the Government of Odisha on the basis of merit, Ordinarily the students who have secured more than 70% marks in aggregate in the H.S.C. Examination are qualified to get this scholarship.

9. P.G. Merit Scholarship

10. P. G. Merit-cum-poverty Scholarship

**11. Teacher's Children P.G
Merit Scholarship**

Arts - 60%
Sci. - 70%
Com. - 60%

12. Scholarship / Financial Assistance of this College

a) Free studentships, not exceeding 12-1/2 of the total strength of each class of the college, are awarded to the students primarily on the basis of merit and annual income of the family.

b) Assistance from social service Guild (SSF) and students Aid fund (S.A.F) is given to poor and meritorious students of this college.

SOFT SKILLS DEVELOPMENT CELL

(PROJECT GENESIS)

Basing on the Letter No.28121 (75) / HE, SOFT SKILLS DEVELOPMENT CELL is constituted from the current session. Degree students are advised to contact SPOC of the college for analytical and communicative English training in view of placement in public sector undertakings.

ANTI RAGGING CELL

With reference to UGC Letter No.F-1-8/2006(CPP-II), and recommendations of Raghavan Committee report and Lyngdoh Committee report, Anti Ragging Committee and Anti Ragging Squad have been constituted. All students of the college are advised not to be involved in ragging activities or in any other acts of misbehaviour in college premises or outside. All students are required to submit undertaking at the time of admission/readmission, not to be involved in any such activities. Newly admitted students are advised to report the Principal immediately, if they are harassed by any means.

Students involved in ragging activities, will be dealt strictly as per recommendations of Honorable judges of Supreme Court.

Undertaking Proforma:

I Sri/Miss..... son/daughter of
Sri ofclass
bearing Roll No do hereby undertake that shall not resort to
ragging activities or any other acts of misbehavior in the college premises
or outside to the newly admitted students in the college, In case, it is found
that I am involved in such ragging activities, my name will be struck off from
the rolls of the college.

Full Signature of the applicant
With date

I agree
Signature of Parent
Guardian with date

N.C.C

N.C.C training is provided in the College for girls students. It has a present strength of 60 girls.

Enrolment:

Any girl student of the college is eligible for enrolment through a process of selection.

- a) If she is regular student of the college.
- b) If she fulfils the requirements of physical fitness & medical fitness
- c) If she does not belong to any communal or political organization.

Necessary application has to be made for the purpose. A cadet is advised to obey the relevant rules in vogue. A cadet hence enrolled in N.C.C. is required to undergo 120 training periods in a session and attend atleast one NCC camp every year to be eligible for appearing B- or C-examination.

N.S.S.

There are four Units of NSS. Out of them one for +3 Boys, +2 Boys and two for +3 Girls. The N.S.S. has been introduced in this college to arouse national consciousness and to inculcate a sense of social responsibility, discipline and dignity of labour among students. It has a present strength of more than 100 boys and girls. A student has to apply in plain paper in the prescribed proforma which is available with the authorities to join N.S.S camps.

Special camps shall be organized to work among people, particularly during vacations. The duration of camp period is 10 days. Certificate shall be issued during the camping period.

ODISHA STATE BHARAT SCOUTS AND GUIDES (ROVERS AND RANGERS)

The Rovering (for boys) and Rangering (for girls) units of the Orissa State Bharat Scouts and Guides have been introduced in this college from the session 1999-2000. Its main objective is to develop good citizenship among young boys and girls through social interaction and service activities. At present 50 young boys and girls have joined as Rovers/Rangers.

Any male/female students of the college is eligible for enrolment as Rover/Ranger into the Rover Crew/ Ranger Team through process of selection

Rovers/ Rangers training camps/service are organized by state Unit, Bharat Scouts and Guides, from time to time.

YOUTH REDCROSS

The Youth Red Cross Unit of the college organizes many important activities such as plantation, population Awareness programmes, Blood Donation and First Aid Training Camps and Debates and Competitions on burning topics. It also give financial assistance to very needy students and humanitarian aid to the people affected by natural calamities. There are 100 energetic and dynamic volunteers serving the locality with dedication under the able guidance of the counselor.

COLLEGE MAGAZINE & EDITORIAL BOARD

CHITRAKUTA IS the name of the College Magazine. It is published every year which reflects the literary creativity of the students and staff of the college. The Editorial Board consisting of teachers and students nominated by the principal form different faculties is constituted according to college rule.

COLLEGE CANTEEN

The College has a well-furnished canteen to cater to the needs of the students and the staff. It provides both tiffins and meals at subsidized rates. Some senior members of the staff are appointed by the Principal to look after its proper functioning.

PRIZES AND AWARDS

The college has instituted several Prizes and Awards since 1997 to recognize the excellence of students in various fields. These are awarded every year on 2nd February, on the occasion of "Kshetrabasi Jayanti".

[For details of the Prizes and Awards refer to Appendix-II]

HOSTELS

MANDAKINI WOMEN'S HOSTEL

This institution is proud of the newly built women's hostel constructed with UGC assistance for the IX plan project, inaugurated on 5th January 2009 by his Excellency the Governor of Orissa. The hostel christened MANDAKINI, would serve a high cherished goal of accommodating fifty female boarders.

BABU JAGAJIBAN RAM WOMEN'S HOSTEL

The College obtaining a Special Grant from the Govt. of India has built another hostel for Girls named as BABU JAGAJIBAN RAM WOMEN'S HOSTEL in fond memory of Babu Jagajiban Ram the messiah of the down trodden people. The hostel is accomodating 50 Girls Students (SC/ST) shortly.

STANDING INSTRUCTIONS

(A) Extract of the Odisha Conduct of Examination Act. 1988

3. Prohibition of use of unfair means at examinations:

- a) No person shall adopt or take recourse to unfair means at any recognized examination.
- b) No person shall aid, abet or conspire in the use of unfair means at any recognized examination.

4. Restriction on copies of question paper and offer of information:

No person, who is not lawfully authorized or permitted by virtue of his/her duties to do so, shall before the time fixed for distribution of copies of a question paper to examinees at recognized examination.

- a) Procure, attempt to procure or possess such question paper or a portion or a copy thereof, or
- b) Impart or offer to impart information which he knows or has reason to believe is related to or is derived from or has a bearing upon such question paper.

5. Prevention of leakage from person entrusted with examination work:

No person who is entrusted with any work connected with a recognized examination shall, except in the discharge of his duties, directly divulge or cause to be divulged or known or any other person any information or part thereof which he has come in possession in the discharge of his duties.

6. Restriction on fake papers:

No person shall procure, possess, distribute or otherwise publicize or cause to be publicize any question paper as being the one or purporting to be one that is to be given or likely to be given at an ensuing recognized examination.

7. Prohibition of loitering etc. near examination centre etc.

No person save in the discharge of his duties shall (a) during the hours where a recognized examination centre or where any evaluation or tabulation work relating to a recognized examination is done and (b) two hours proceeding the commencement of such examination, evaluation of tabulation work or any tabulation work done commit cause to be omitted any of the following acts within the premises where the recognized examination is held or at any place where evaluation work namely, (i) loitering, (ii) distributing or otherwise publicizing any paper or other matter relating to such examination, or (iii) indulging in such other activity as is likely to affect secrecy thereof, provided that nothing contained in this section shall apply in respect of bonafide activities of examinees appearing at the examination which is conducted at such examination centre.

8. Refusal of duties connected with examination prohibited:

No person assigned with invigilation work or superintendence of any recognized examination of any centre or any other work connected with such examination or evaluation, tabulation or publication of results of such examination shall refuse, save under circumstance beyond his control, to perform the work or duties so assigned.

9. Penalty:

Whoever contravenes any of section 3 to 8 shall, on conviction, be punished with imprisonment of the term which may extend to three months or with fine which may extend to three thousand rupees but shall not be less than five hundred or with both.

10. Investigation etc.

- a) An offence under this Act shall not be investigated by an officer below the rank of Sub-inspector of Police.
- b) All offence under this Act shall be cognizable and no bailable.

(B) 5T Action Plan for Higher Education Department

1. Formation of a scholarship council.
2. Monitoring teachers' attendance (7 hours duty) through bio-metric device.
3. Students attendance of minimum 75% required for appearing end term examination must be ensured strictly.
4. Guidelines for distribution of free laptop to meritorious students should

- be change by providing for preparation of merit list district/block-wise (not state-wise) so that meritorious students of all district or block-wise get benefit out of it. A provision for income criteria should be brought in to exclude students of well-to-do families being benefitted under the scheme.
5. Scholarship guideline should also be changed by providing for preparation for merit list district/block-wise(not state-wise) so that meritorious students of all district or block-wise get benefit.
 6. Students feedback on SAMS.
 7. Programmes for motivating teachers including exposure visit to outside State/Country.
 8. To active career counselling cells in Universities and reputed colleges.
 9. Skilling of students of degree colleges to enhance their employability including soft skills such as spoken English, etc.
 10. Coaching of Odia students for All India Service examinations. Guidelines to be changed to sponsor students to take coaching and avail facilities outside Odisha.
 11. Provision for incentive to colleges and teachers for getting accredited under NAAC and also for moving to higher ranks.
 12. Universities and colleges to develop excellence in a few subjects/ courses so as to rank as one of the best institutions of the country to attract outside students.
 13. Establishment of "MO College" platform whereby college alumni/other interested persons can contribute to the development of the college.
 14. To take care of aspiration of students passing out class-12 in educationally disadvantaged Blocks to study degree courses especially in science.
 15. A uniform transfer policy for teachers and non-teaching staff.
 16. Guidelines for Governing Body/Excutive Councils of Colleges to be amended to ensure achieving the goal of quality education.
 17. System for quick redressal of grievances in H.E.D & DHE (Vacancies to be filled up and PMU to be set up foe grievance redressal).

(C) Duties of the Proctor

1. To meet the students assigned to him in his proctorial group every fortnight, irrespective of the period assigned and entrusted to him.
2. To keep a record of all the details about students' life, habits and aspirations.
3. To ensure 75% attendance and in case of shortage to inform the guardians/local guardians.
4. To watch and guide the academic performances of the individual students of his proctorial groups.
5. To visit, if possible, the homes or hostels of the students in his group from time to time.
6. To write to authority or to the parents of the students in his proctorial group about the students' academic progress, social dealings and achievements from time to time.
7. To report all cases of indisciplines among the students of his assigned group to the Chief Proctor, who if he so likes, may take the matter to the Principal.
8. To recommend the cases of scholarship/Rly concession/Bus concession/Leave of absence/Free-studentship and anything a student wishes to communicate to the authority.
9. To sign all conduct certificates and send them to the Principal for counter signature.

PRIZES AND AWARDS AWARDED BY THE COLLEGE ON THE OCCASION OF KSHETRABASI JAYANTI

Name of Prizes

In Memory of

Name of the Donor

1. Sachala Devi Memorial Gold Medal for best in Khurda District Inter College English Debate	Late Mrs. Sachala Mohanty W/o Sir J.N. Mohanty K.B.D.A.V College, Nirakarpur	Sri J.N. Mohanty Ex-Reader in English
2. 2nd Best in Khurda District Inter College English Debate	Late Kshetrabasi Routray Founder of the College	Sri Sarat Ch. Routray Jankia Garh Sahi, Puri
3. 3rd Best in Khurda District Inter College English Debate	Late Hare Krishna Pattanaik Grand Father of Sri A.K. Pattanaik	Sri. A.k. Pattanaik Ex. Lect. in Pol. So. K.B.D.A.V College, Nirakarpur
4. Prabir Kumar Memorial Prize for best in Inter College Oriya Debate of Khurda District	Late Prabir Ku. Tripathy (S/o Sri Narayan Tripathy) Ex-Lecturer in Sociology K.B.D.A.V College, Nirakarpur	Sri Narayan Tripathy At-Sasan, P.O. - Sidhoi Via - Kaduapada Dist - Jagatsinghpur
5. Second Best in Inter College Oriya Debate of Khurda District	- do -	- do -
6. Third Best in Inter College Oriya Debate in Khurda District	- do -	- do -

Name of Prizes

In Memory of

Name of the Donor

7. Best Graduate	Late Ratha Sahoo, Sister of Sri B.D. Sahoo	Sri B.D. Sahoo, Ex-Reader in Zoology K.B.D.A.V College, Nirakarpur
8. Best Lady Graduate	Late Sasirekha Sahoo Sister of Sri B.D. Sahoo	Sri Basudev Sahoo Ex-Reader in Zoology, K.B.D.A.V College, Nirakarpur
9. Best Sc. Graduate	Late Smt. & Sri Narayan Rao Parents of Dr. S.R. Rao	Dr. S.R. Rao. Ex- Principal K.B.D.A.V College, Nirakarpur
10. Best Arts Graduate	Late Akhil Kumar, son-in-law of Sri B. S. Mohaptra	Smt. Sri B.S. Mohapatra Ex-Principal K.B.D.A.V College, Nirakarpur
11. Best Commerce Graduate	Sri M.R. Senapati	Ex-Lect in Commerce K.B.D.A.V College, Nirakarpur
12. Best Graduate in Chemistry Hons.	Late Smt. Manorama Mohapatra M/o Sri S. N. Mohaptra	Sri S.N. Mohapatra Ex-Sr. Lect. in Chemistry K.B.D.A.V College, Nirakarpur
13. Best Graduate in Physics Hons.	Dibya Chanchala Memorial Prize	Miss Indumati Mishra Ex-Reader in Physics. K.B.D.A.V College, Nirakarpur

Name of Prizes

14. Best Graduate in Zool. Hons.
15. Best Graduate in Botany Hons.
16. Best Graduate in Mathematics (Hons)
17. Best Graduate in Commerce Hons.
18. Best Graduate in Oriya Hons.
19. Best Graduate in History Hons.
20. Best Graduate in Pol. Sc. Honos.
21. Best Graduate in English Hons.

In Memory of

- Late Basant Manjari Das
M/o Sri Ashis ku. Das
- Late Ananda Bahinipati
Ex-Head Clerk
F/o Sri U. K. Bahinipati
Late Narayan Rath
F/o Satyabadi Rath
- Late Urbasi Nanda,
M/o Sri C.K. Mishra
- Late Basudev Pattanaik,
F/o Dr. B.K. Pattanaik
- Late Sarat Ch. Das Mohapatra
F/o Maj. Dr. J.K. Das Mohapatra
- Late Banamali Pattanaik,
F/o Sri P.C. Pattanaik
- Late Radharani Srichandan &
Late Govid Ch. Srichandan,
Parents of Sri L.D. Srichandan

Name of the Donor

- Sri Ashis ku. Das
Lecturer in Zoology
- Sri. U. K. Bahinipati
Demonstrator in
KBDAY College
- Satyabadi Rath
Retd. Headmaster, Nirakarpur
- Chandan Kumar Mishra,
Lect. in Commerce
K.B.D.A.V College, Nirakarpur
- Dr. B. K. Pattanaik.
Ex-Reader in Oriya
K.B.D.A.V College, Nirakarpur
- Maj. Dr. J.K. Das Mohapatra,
Reader. in History
K.B.D.A.V College, Nirakarpur
- Sri P.C. Pattanaik,
Ex-Principal
K.B.D.A.V College, Nirakarpur
- Sri L.D. Srichandan
Ex-Reader in English
K.B.D.A.V College, Nirakarpur

Name of Prizes

22. Best Graduate in Economics Hons.
23. Securing Highest Marks in Sanskrit (+3)
24. Best +2 Sc. Student
25. Best +2 Comm. Student
26. Best +2 Arts Student
27. Best Student in +2 Stream
28. Preetam Memorial Prize for Securing Highest Mark in English in +2 Stream

In Memory of

Late Taraprasana Mishra
F/o - Anmaya Ku. Mishra
Joint Manager, Bank of Baroda
Nirakarpur

Late Raghunath Mishra Sharma
F/o Sri Gayaprasad Mishra

Late Gunamani Dash
F/o Sri Pramod Ku. Dash

Late Gobinda Ch. Srichandan
F/o Sri L.D. Srichandan

Late Radharani Srichandan
M/o Sri L.D. Srichandan

Late Rama Ch. Pattanaik
Grand Father of
Sri S.K. Pattanaik

Late Preetam Preteendra
Narayan Sarangi
S/o Sri Amarendra
Narayan Sarangi

Name of the Donor

Sri. Anmaya Ku. Mishra

Sri Gayaprasad Mishra
Kashipur,
Nirakarpur

Sri Pramod ku. Dash
Ex-Reader in Mathematics
K.B.D.A.V College Nirakarpur

Sri L. D. Srichandan
Ex-Reader in English
K.B.D.A.V College Nirakarpur

Sri L. D. Srichandan
Ex-Reader in English
K.B.D.A.V College Nirakarpur

Sri Sushil ku. Pattanaik
Lecturer in Commerce,
K.B.D.A.V College Nirakarpur

Sri A. N. Sarangi
Ex-Sr. lecturer in English
K.B.D.A.V College, Nirakarpur

Name of Prizes

29. Prabir Kumar Memorial prize for securing highest mark in sociology in +2 Arts (Cash Award)
30. Pali Devi Memorial Cash Award for securing highest Mark in Physics in +2 Sc.
31. Laxminarayan Tripathy Prize for Best in the Geeta Recitation
32. Best Athlete (Women+3)
33. Best Athlete (Men +3)
34. Gatikrushna Memorial Cash award for securing highest mark in mathematics in +2 Science
35. Mangalamayee Memorial Cash award for Securing highest mark in History (Hons.), +3 1st University Exam
36. Best in PG Odia

37. Second Best in PG (Odia)
38. Best Graduate in Odia
39. Kailash Memorial Prize

In Memory of

Late Prabir Ku. Tripathy
(S/o. Sri Narayan Tripathy)
Ex-Lecturer in Sociology
K.B.D.A.V College Nirakarpur

Pali Devi
M/o. Dr. Shyam Sunder Dash
Reader in Physics,
Late Laxmi Narayan Tripathy
F/o Sri Ramesh Ch. Tripathy

Late Fakir Ch. Agarwal,
F/o Ghisu Ram Agarwal
Sri P.L. Baijarsingh
K.B.D.A.V College, Nirakarpur

Late Pandit Gatikrushna Tripathy
F/O - Madhab Ch. Tripathy

Late Mangalamayee Mitra
M/O-Dr. Prativamayee Mitra

Late Dr. Maheswar Khadenga
(F/o - Satyabrata Khadenga)
Late Dr. Maheswar Khadenga
Late Dr. Maheswar Khadenga
Late Kailash Chandra Dash
F/o - Pravat Kumar Dash

Name of the Donor

Sri Narayan Tripathy
At-Sassan, P.o.-Sidhol
Via-Kaduapada
Dist-Jagatsinghpur

Dr. Shyam Sunder Dash
Reader. in Physics
K.B.D.A.V College Nirakarpur

Sri R. C. Tripathy
Ex-Reader in Oriya.
K.B.D.A.V College, Nirakarpur

Ghisu Ram Agarwal
Krushi Bikash, Jatni
Ex-Head Clerk,

Sri Madhab Ch. Tripathy
At- Padmapur, P.o.-Nirakarpur

Dr. Prativamayee Mitra
Lecturer in History
K.B.D.A.V College, Nirakarpur

Sri Satyabrata Khadenga

Sri Satyabrata Khadenga
Sri Satyabrata Khadenga
Dr. Pravat Kumar Dash
Lecturer in Political Science

<u>Name of Prizes</u>	<u>In Memory of</u>	<u>Name of the Donor</u>
40. Somanath Dalei Memorial Best Graduate in Mathematics (Hons)	Prof. Somanath Dalei Ex-Reader in Mathematics	-----
41. Birakishore Bhuyan Mahapatra Memorial Securing Highest mark in English (+2 Stream)	Prof. Birakishore Bhuyan Mahapatra Ex-Reader in English	---
42 Jagannath Pradhan & Sushila Devi Memorial Best NSS Volunteer	Jagannath Pradhan & Sushila Devi Parents of Shankarsana Pradhan	Shankarsana Pradhan Ex-Demostrator

**LIST OF STUDENTS REPRESENTATIVES COLLEGE UNION From
1959 to 2017**

<u>Session</u>	<u>Name of the President</u>	<u>Name of the General Secretaries</u>
1960	Nabaghan Sahoo	Harish ch. Mishra
1963	Subharansu SekharDas	Nalinikanta Mahaptra
1964	Subharansu SekharDas	Nalinikanta Mahaptra
1965	Rajagopal Mishra	Nitya kishore Das
1968	Padma Charan Ram	Damodar Jena
1969	Raghunath Acharya	Golak Prasad Panda
1970	Seshadev Das	Ramesh Ch. Mahapatra
1971	Brajabandhu Martha	Bhubaneswar Baral
1972	Debaranjan Mahapatra	Bijaya kumar Patra
1973	Sukant Ku. Jena	Ramesh Ch. Mahapatra
1974	Sarat. Ch. Paikray	Sarat ku. Mohapatra
1976	Akshya Ku. Champati	Pradipta Ku. Rautray
1978	Prafulla Kumar Jena	Satrugghna Palatasingh
1979	Dibakar Satapathy	Akshaya Kumar Das
1980	Patitapaban Panda	Sibaram Pradhan
1981	Bhubaneswar Ranbir	Bhaskar Ch. Choudhury
1982	Manoranjnan Baliarsingh	Janmejaya Harichandan
1983	Ajaya Kumar Jagadev	Bichendra Ch. Jayasingh.
1984	Arun Kumar Dash	Trinath Pradhan
1985	Kishore Chandra Baral	Pradipta Kumar Patra
1986	Aparti Jena	Lingaraj Sarangi
1987	Batakrushna Jena	Srinibas Satapathy
1988	Santanu Ku. Dash	Dillip Kumar Pradhan
1989	Prahallad Manasingh	Prasant Ku. Jagadev
1990	Prasant Ku. Jagadev	Umakanta Samantaray
1991	Umakanta Samantaray	Pradyumna Ku. Jagadev
1992	Gayaprasad Sahoo	Akshya ku. Maharana
1993	Gyana Ranjan Pattanaik	Gopal Prasad Harichandan
1994	Kailash Ch. Rautaray	Biranchi Narayan Parida
1995	Sanatan Barik	Rajendra Ku. Sahoo
1996	Bijaya Ku. Palatasingh	Sumanta Ku. Baliarsingh
1997	Dillip Ku. Khandayatray	Udayanath Baliarsingh
1998	Rama Narayan Dash	Pratap Keshari Baral
2000	Dipak Ku. Mohanty	Prakash Routray
2001	Sarbeswar Jena	Pradosh Ku. Mandhata
2002	Ajgar Alli Saha	Trinath Sahoo
2003	Bibhuti Bhusan Baliarsingh	Kamal kumar Samantasinghar
2004	Bhabani Sankar Barisal	Sudam Pradhan


<u>Session</u>	<u>Name of the President</u>	<u>Name of the General Secretaries</u>
2005	Chandan Ku. Baliarsingh	Pradeep ku. Jena
2006	Chittaranjan Mohanty	Upendra Ku. Sahoo
2007	Harapriya Biswal	Manoj Ku. Baliarsingh
2008	Bhakti Bhusan Mohapatra	Anmaya Keshari Gajendra
2009	Aditya Prasad Samantray	Sunita Sahoo
2010	Nabakishore Baliarsingh	Malaya Ku. Pradhan
2014	Manoranjan Behra	Abhaya Kumar Balabantaray
2015	Suren Champati	Gayatri Mohapatra
2017	Chittaranjan Maharana	Rajesh Kumar Parida

LIST OF HOLIDAYS FOR 2026

Sl.No.	Occasion	Date	Day	No of Holidays
1	NEW YEAR'S DAY	01.01.2026	Thursday	1
2	MAKAR SANKRANTI	14.01.2026	Wednesday	1
3	SUBASH CHANDRA BOSE JAYANTI / VR SURENDRA SAI JAYANTI / BASANTA PACHAMI	23.01.2026	Friday	1
4	REPUBLIC DAY	26.01.2026	Monday	1
5	DOLA PURNIMA	03.03.2026	Tuesday	1
6	HOLI	04.03.2026	Wednesday	1
7	ID-UL-FITRE	21.03.2026	Saturday	1
8	SHREE RAMA NAVAMI	27.03.2026	Friday	1
9	UTKAL DIVAS	01.04.2026	Wednesday	1
10	GOOD FRIDAY	03.04.2026	Friday	1
11	MAHA VISUVA SANKRANTI / Dr. B. R. AMBEDKAR JAYANTI	14.04.2026	Tuesday	1
12	BUDDHA PURNIMA / PANDIT RAGHUNATH MURMU'S BIRTHDAY	01.05.2026	Friday	1
13	SUMMER VACATION	07.05 to 16.06.2026	Thursday to Tuesday	35 (Excluding 6 Sundays)
14	MUHARRAM	26.06.2026	Friday	1
15	RATHA YATRA	16.07.2026	Thursday	1
16	BAHUDA YATRA	24.07.2026	Friday	1
17	INDEPENDENCE DAY	15.08.2026	Saturday	1
18	B'DAY OF PROPHET MOHAMMAD	26.08.2026	Wednesday	1
19	JHULANA PURNIMA	27.08.2026	Thursdsay	1
20	JANMASTAMI	04.09.2026	Friday	1
21	GANESH CHATURTHI	14.09.2026	Monday	1
22	NUAKHAI	15.09.2026	Tuesday	1
23	DAY FOLLOWING NUAKHAI	16.09.2026	Wednesday	1
24	GANDHI JAYANTI	02.10.2026	Friday	1
25	PUJA VACATION	17.10 to 26.10.2026	Saturday to Monday	35 (Excluding 6 Sundays)
26	BADAADSHA	23.11.2026	Monday	1
27	RAHAS PURNIMA	24.11.2026	Tuesday	1
28	PRATHAMASTAMI	01.12.2026	Tuesday	1
29	X-MAS DAY	25.12.2026	Wednesday	1
	LOCAL HOLIDAY	Total Number of Holiday		2
OPTIONAL HOLIDAY LIST				
Sl.No.	Name of the Festival	Date	Day of the Week	No of Holidays
1	GURU GOVIND SINGH BIRTHDAY	06.01.2026	Tuesday	1
2	SAB-E-QUADAR	17.03.2026	Tuesday	1
3	EASTER SATURDAY	04.04.2026	Saturday	1
4	BIRTHDAY OF RAJA RAM MOHAN ROY	22.05.2026	Friday	1
5	FOUNDATION DAY OF BRAHMO SAMAJ	20.08.2026	Thursday	1
6	ANLA NAVAMI	18.11.2026	Wednesday	1
7	CHRISTMAS EVE	24.12.2026	Thursday	1

The employees of the college may avail one optional holiday on any one of the above mentioned festive occasions/ Commemorative days as listed.

Copy :-ANB/SCR/Estb.Sec./Acct.Sec./H.C./All Department/Lib./O.C. for information.


 24.12.25
 Principal

SOME IMPORTANT TELEPHONE NOS.

Secretary, Higher Edn.	- 0674-2536862
Director, Higher Edn.-	- 674-2414733/2401529
Dy. Director (NGC),	- 0674-2323193
Regional Director, Higher Edn.-BBSR	- 674-2540420/2540930
Chairman, CHSE	- 0674-2300903
Controller (Exams), CHSE -	- 0674-2300099/2301098
Controller (Exams), U.U,	- 0674-2583055
Jt.Secy., ERO, UGC, Kolkata	- 033-23354767
Collector, Khurda	- 06755-220001
S.P., (Khurda) BBSR	- 0674-2540555
A.D.M. Khurda	- 06755-221666
Sub-Collector, Khurda-cum-	
President, G.B.	- 06755-220717/220220
S.D.P.O. Khurda	- 06755-220533/220535
S.D.O. (PHD) Khurda	- 06755-220529
Asst. Engineer (PWD), Khurda	- 06755-220711
Income Tax Officer, Khurda	- 06755-220127
B.D.O., Tangi	- 06756-224249
Police Station, Jankia	- 06756-240026
Bank of Baroda, Nirakarpur-	- 06756-222037
Nilachal Gramya Bank, Nirakarpur	- 06756-222029
S.B.I., Khurda	- 06755-220213/220583
Allahabad Bank, Khurda	- 06755-220560
Special Treasury, Khurda	- 06755-220586
Railway Enquiry, Nirakarpur	- 06756-222790
Railway Enquiry, Balugaon	- 06756-220412

Railway Enquiry, Kalupara	-	06756-224238
Railway Enquiry, Khurda	-	0674-2490666
PRINCIPAL, P.N. College, Khurda	-	06755-220264
PRINCIPAL, Womens College, Khurda	-	06755-220480
PRINCIPAL, Godabarish, Banpur	-	06756-224276
PRINCIPAL, Balugaon College	-	06756-220360
PRINCIPAL, Nachuni College	-	06756-225047
PRINCIPAL, Kuhudi College	-	06756-229067
PRINCIPAL, Jatni College	-	0674-2490636
PRINCIPAL, Dayabihar College	-	06752-240138
PRINCIPAL, D.C.C., Tangi	-	06756-224276
Fire Station, Khurda	-	06755-220733
Fire Station, Balugaon	-	06756-220444
Fire Station, Tangi	-	06756-224222
Ambulance, Capital Hospital	-	0674-2400688
Ambulance, St. John's	-	0674-2531485

DECLARATION

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I declare that the information cited above are true to the best of my knowledge and belief.

Mrs. Kadambini Sahoo
Principal

WINNER

The loser is always a part of the problem

The winner is always a part of an answer

The loser is always has an excuse.

The winner is always a plan of action

The loser is always says that's not my job

The winner says, "Let me do it for you"

The loser sees a problem in every answer.

The winner sees an answer in every problem

The loser says, "It may be possible".

But it is too difficult

The winner says, "It is difficult, But it is possible".

Be a winner !